

**AGENDA**  
**REGULAR MEETING**  
**COMMERCE BOARD OF EDUCATION**  
**MARCH 8, 2004**  
**6:30 P.M.**  
**COMMERCE HIGH SCHOOL**  
**420 D STREET**  
**COMMERCE, OKLAHOMA**

(Note: The board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.)

1. Call to order and roll-call recording of members present and absent.
2. Invocation
3. Jim Cossairt to take Oath of Office.
4. Elect officers of the Board of Education.
  - a. President –
  - b. Vice President –
  - c. Clerk –
  - d. Deputy Clerk –

5. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the February 9, 2004, regular board meeting.
  - b. Approval of the monthly financial report of activity funds.
  - c. Approval of the monthly treasurer's report.
  - d. Approval of the list of General Fund encumbrances and warrants for February payroll (\$293,814.72).
  - e. Approval of the list of General Fund warrants and claims for March bills.
  - f. Approval of the list of Co-op Fund encumbrances and warrants for February payroll (\$31,534.96).
  - g. Approval of the list of Co-op Fund warrants and claims for March bills.
  - h. Approval of the list of Child Nutrition encumbrances and warrants for February payroll (\$13,632.92).
  - i. Approval of the list of Child Nutrition warrants and claims for March bills.
  - j. Approval of the additional list of substitute teachers for SY 2003-2004.
6. Recognition of guests
  7. Public communications, if any.
    - a. Janis Millhollin to address the board
  6. Written communications:

- a. Thank you note from the Vernon Siler family for the plant sent on behalf of the board of education and administration upon the death of his mother.
9. Superintendent's Report:
10. Elementary Principal's Report:
11. Middle School Principal's Report:
12. High School Principal's Report:
13. Athletic Director's Report:
14. Board to give an opportunity for students and their parents to address the board concerning the development of vocational education programs.
15. Vote to authorize or to not authorize Jim Haynes to submit application for Vocational Education programs (Technology Education and Family and Consumer Sciences) and upon approval, to request reimbursement on an annual basis.
16. Presentation of bids for new high school band uniforms and vote to accept a bid or reject all bids.
17. Vote to approve or not approve property and casualty insurance policy and to authorize payment of the premium.
18. Vote to approve or not approve resolution agreeing to pay for the school's share of the costs if we receive Erate funding.
19. Vote to approve or not approve request from the American Cancer Society to use the High School track and facilities for their Ottawa County "Relay for Life" fund raiser from 10:00 a.m., Friday, July 23, 2004 until 10:00 a.m., Saturday, July 24, 2004.
20. Vote to approve or not approve one or more board member(s) and/or staff to attend the SDE/OSSBA New School Board Member Workshops, which will be held Friday and Saturday, April 2-3, 2004 at the Double Tree Hotel – Downtown in Tulsa; Friday and Saturday, April 23-24, 2004 at the Metro Tech in Oklahoma City; or Saturday and Sunday, April 24-25, 2004 at the Metro Tech in Oklahoma City.
21. Vote to appoint a board member to the district teacher of the year committee.
22. Vote to approve or not approve use of the Sick Leave Sharing Program by Shanna Miller and determine the amount of donated leave she may receive.
23. Vote to approve or not approve personnel contracts for 2003-2004.
24. Proposed executive session to discuss:
  - a. the reemployment status of all teachers listed on "Schedule A" so that the board may return to open session and vote to reemploy, or table the reemployment of, teachers, or set a hearing for teachers not recommended for reemployment by the Superintendent. 25 O.S. § 307 (B)(1).

- b. the reemployment status of the Northern Ottawa County Special Education Cooperative Director so that the board can return to open session and vote to reemploy the Northern Ottawa County Special Education Cooperative Director or vote to find that reasons may exist for the nonreemployment of the Northern Ottawa County Special Education Cooperative Director. 25 O.S. § 307(B)(1).
  - c. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. Section (307)(B)(1).
25. Vote to convene or not to convene in executive session.
  26. Vote to acknowledge or not to acknowledge the board's return to open session.
  27. Executive Session Minutes Compliance Announcement.
  28. Presentation of Superintendent's recommendation concerning the reemployment of all teachers listed on "Schedule A."
  29. Vote to reemploy or table the reemployment of those teachers recommended by Superintendent for reemployment.
  30. Vote to set time, date, and place for due process hearing for those teachers recommended by Superintendent for nonreemployment.
  31. Vote to direct Superintendent to deliver all appropriate notices, as required by law, to those teachers recommended for nonreemployment, if any.
  32. Vote to reemploy the Northern Ottawa County Special Education Cooperative Director for SY 2004-2005 or vote to find that reasons may exist not to reemploy the Northern Ottawa County Special Education Cooperative Director.
  33. New Business. "New Business", as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.
  34. Vote to adjourn or not adjourn.

This agenda was posted on the inside of the front door (visible from outside the building) of the Commerce High School building at 12:00 p.m. on the 5<sup>th</sup> day of March, 2004, and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2003.

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Jim Haynes  
Superintendent of Schools

**“Schedule A”**

Nancy Andrews  
Gerry Armstrong  
Russell Barker  
Rocky Barnes  
Paula Bliesath  
Ramona Boyd  
Angela Brough  
Suzy Bryant  
Pamela Catt  
Chris Cawyer  
Michelle Coombes  
Rochelle Crawford  
Jason Dunn  
Misty Hailey  
Holli Hayes  
Brad Homer  
Barbara Hutto  
Carla Karsten  
Clint Kisse  
Brenda "Katy" Leatherman  
Elizabeth Littlejohn  
Betty Maupin  
Kathy McCoy  
Kim McLain  
Joan McMinn  
Lisa McQuigg  
Shanna Miller  
Vickie Mizer  
Bill Moore

Sue Morrison  
Steve Moss  
Kristy Moudy  
Debbie Mountford  
Vera Myers  
Sharon Olds  
Gay O'Neal  
Clay Osburn  
Debbie Parcell  
Holly K. Patterson  
Barbara Pliier  
Shellie Rhodes  
Tammy Rogers  
Toni Rogers  
David Sawyer  
Richard Schartz  
Vernon Siler  
Brian Simmons  
Stacy Sisk  
Michanne Summers  
Melinda Tappana  
Walter "Rick" Trimble  
Terry Tyree  
Brian Waybright  
Cindy Wheeler  
Steven White  
John Wilson  
Michael Wilson  
Kelly Wright