

**AGENDA**  
**REGULAR MEETING**  
**COMMERCE BOARD OF EDUCATION**  
**JUNE 14, 2004**  
**6:30 P.M.**  
**COMMERCE HIGH SCHOOL**  
**420 D STREET**  
**COMMERCE, OKLAHOMA**

Note: The board may discuss, make motions, vote to approve, vote to not approve, vote to table, or decide not to discuss any item on the agenda.

1. Call to order and roll-call recording of members present and absent.
2. Invocation
3. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the May 10, 2004, regular board meeting.
  - b. Minutes of the June 5, 2004, special board meeting.
  - c. Approval of the monthly financial report of activity funds.
  - d. Approval of the monthly treasurer's report.
  - e. Approval of the list of General Fund encumbrances and warrants for May payroll (\$293,564.42).
  - f. Approval of the list of General Fund warrants and claims for June bills.
  - g. Approval of the list of Co-op Fund encumbrances and warrants for May payroll (\$31,385.28).
  - h. Approval of the list of Co-op Fund warrants and claims for June bills.
  - i. Approval of the list of Building Fund warrants and claims for June bills.
  - j. Approval of the list of Child Nutrition encumbrances and warrants for May payroll (\$14,192.81).
  - k. Approval of the list of Child Nutrition warrants and claims for June bills.
4. Recognition of guests
  5. Public communications, if any.
  6. Written communications:
  7. Superintendent's Report:
  8. Elementary Principal's Report:
  9. Middle School Principal's Report:

10. High School Principal's Report:
11. Athletic Director's Report:
12. Discuss and possible vote concerning dugouts at the softball field.
13. Vote to approve or not approve a youth summer league baseball tournament (gate receipts and concessions), June 23-29, 2004, by the Commerce High School baseball team to raise funds for advancement of the high school baseball program with proceeds to be deposited in the athletics-baseball account.
14. Vote to approve or not approve application for deregulation from Oklahoma Administrative Code (OAC) 210:25-5-5, Auditing.
15. Vote to approve or not approve renewal of contract with Alcohol & Drug Testing, Inc. (ADTI) for DOT alcohol and drug testing of bus drivers.
16. Vote to renew or not to renew property and casualty insurance policy with OSIG, Oklahoma Schools Insurance Group, (Bomford, Couch, & Wilson Insurance) and to authorize payment of the premium (\$51,554.00). Policy period July 1, 2004 to July 1, 2005.
17. Consideration of proposals and vote to approve or not approve Workers' Compensation Program (July 1, 2004 to June 30, 2005).
18. Vote to approve or not approve Application for Temporary Appropriations for FY 2004-2005.
19. Vote to approve or not approve revised extended school year policy.
20. Vote to renew or not renew membership in the Oklahoma State School Boards Association for the 2004-2005 school year.
21. Vote to renew or not renew subscription to the OSSBA Policy Services for the 2004-2005 school year.
22. Vote to approve or not approve school board members to attend the 2004 OSSBA/CCOSA Conference and Exposition, held on August 27-29, 2004, at the Cox Business Services Convention Center, located in Oklahoma City, Oklahoma.
23. Proposed executive session to discuss:
  - a. the tendered resignation of Richard Corbus, Bus Driver, so that the Board can return to open session and vote to accept or not accepted the tendered resignation of Richard Corbus, Bus Driver. 25 O.S. § (307)(B)(1).
  - b. the employment of two special education teachers so the board can return to open session and vote to hire or not hire two new special education teachers for the 2004-2005 school year. 25 O.S. § 307(B)(1).
  - c. additional coaching assignments for the 2004-2005 school year so the board can return to open session and vote on additional coaching assignments for the 2004-2005 school year. 25 O.S. § 307(B)(1).
  - d. the assignment of personnel for the 2004-2005 school year. 25 O.S. § 307(B)(1).

- e. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).
  - f. pending litigation, investigations, claims or actions, the disclosure of which in the opinion of counsel would seriously impair the ability of the board to proceed thereon. 25 O.S. § 307(B)(4).
24. Vote to convene or not convene in executive session.
  25. Vote to acknowledge or not acknowledge the board's return to open session.
  26. Executive Session Minutes Compliance Announcement.
  27. Vote to accept or not accept the tendered resignation of Richard Corbus, Bus Driver.
  28. Vote to hire or not hire two new special education teachers for the 2004-2005 school year.
  29. Vote on additional coaching assignments for the 2004-2005 school year.
  30. Vote to appoint or not appoint personnel for SY 2004-2005:
    - a. Philip Geren – School District Treasurer
    - b. Linda Foster – Assistant Treasurer in charge of collecting and depositing local Child Nutrition Funds
    - c. Patricia Price – Encumbrance Clerk and Asst. Minutes Clerk
    - d. Darlene Scantlin – Custodian/Activity Funds, Minutes Clerk and Asst. Encumbrance Clerk
    - e. Jim Haynes – Co-Custodian of Activity Funds
    - f. Robert S. Gee – Board Attorney
  31. New Business. “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.
  32. Vote to adjourn or not adjourn.

This agenda was posted on the inside of the front door (visible from outside the building) of the Commerce High School building at 6:00 p.m. on the 10<sup>th</sup> day of June, 2004, and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2003.

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Jim Haynes  
Superintendent of Schools