

**AGENDA**  
**REGULAR MEETING**  
**COMMERCE BOARD OF EDUCATION**  
**JULY 16, 2007**  
**6:30 P.M.**  
**COMMERCE HIGH SCHOOL**  
**420 D STREET**  
**COMMERCE, OKLAHOMA**

Note: The board may discuss, make motions, vote to approve, vote to not approve, vote to table, or decide not to discuss any item on the agenda.

1. Call to order and roll-call recording of members present and absent.
2. Invocation
3. Recognition of guests
4. Public communications, if any.
5. Hearing regarding proposed demotion of cook/custodian Melissa Botts: opening statements, presentation of evidence, closing statements.
6. Proposed executive session to discuss the employment status of cook/custodian Melissa Botts so that the board can return to open session and vote to adopt findings of fact and vote to demote or not demote cook/custodian Melissa Botts. 25 O.S. § 307(B)(1).
7. Vote to convene in executive session.
8. Vote to acknowledge the board has returned to open session.
9. Executive Session Minutes Compliance Announcement.
10. Vote to adopt Findings of Fact.
11. Vote to demote or not demote cook/custodian Melissa Botts.
12. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the June 28, 2007, regular board meeting.
- b. Approval of the monthly financial report of activity funds.
- c. Approval of the monthly treasurer's report.
- d. Approval of the list of General Fund warrants and claims for June encumbrances.
- e. Approval of the list of General Fund warrants and claims for July bills.
- f. Approval of the list of Building Fund warrants and claims for July bills.

13. Administrator's Reports:
  - a. Superintendent's Report
  - b. Elementary Principal's Report
  - c. Middle School Principal's Report
  - d. High School Principal's Report
  - e. Athletic Directors Report
14. Vote to approve or not approve Superintendent Jim Haynes as purchasing agent for Commerce Independent School District, authorized representative for all Federal programs including E-Rate and Child Nutrition, and designated custodian for the general fund, building fund, child nutrition fund, bond fund, activity fund, all federal programs including E-Rate, all state programs, and all other school programs and activities not listed for the 2007-2008 school year.
15. Vote to approve or not approve a resolution authorizing the School District Treasurer to invest monies from one fund into another.
16. Vote to approve or not approve alternative education co-op with Picher-Cardin Public Schools for the 2007-2008 school year.
17. Vote to approve or not approve the personnel evaluation team for school year 2007-2008.
  - a. Food Service Support Personnel - Linda Foster
  - b. Maintenance and Custodial Support Personnel – Bobby Arms
  - c. Elementary Teachers and Support Personnel - Kevin Wade and Trevor Brough
  - d. Elementary Assistant Principal - Kevin Wade
  - e. Middle School Teachers and Support Personnel - Herb Logan
  - f. High School Teachers and Support Personnel – Jim Buttram
  - g. Principals, Alternative Education Director/Teacher, and Support Personnel - Jim Haynes
18. Vote to approve or not approve Jim Buttram, Civil Rights Coordinator for Title VI, Title IX, Section 504, The Age Discrimination Act of 1975, and the Boy Scouts of America Equal Access Act of 2001 for school year 2007-2008.
19. Vote to approve or not approve Jim Haynes and/or Herb Logan as authorized representative(s) for Title I, Title II, Title III, Title IV, Title V, Title VI, Title VII, Carl Perkins, and Johnson-O'Malley funds for school year 2007-2008.
20. Vote to approve or not approve Jim Haynes and/or Herb Logan as authorized representative(s) for Title VIII "Impact Aid" for school year 2007-2008.
21. Vote to approve or not approve Jim Haynes and/or Linda Foster as authorized representative(s) for Child Nutrition Programs for school year 2007-2008.
22. Vote to renew or not renew membership in Grand Gateway Economic Development Association for Fiscal Year 2008 (July 1, 2007 to June 30, 2008) (\$280.00).
23. Vote to approve or not approve Resolution Authorizing Application for Financial Assistance from the Rural Economic Action Plan Fund.

24. Proposed executive session to discuss:
  - a. the tendered resignation of Marietta Kaye Garcia, special education teacher, so that the Board can return to open session and vote to accept or not accept the tendered resignation of Marietta Kaye Garcia, special education teacher. 25 O.S. § (307)(B)(1).
  - b. the employment of a new special education teacher so the board can return to open session and vote to hire or not hire a new special education teacher. 25 O.S. § 307(B)(1).
  - c. additional coaching assignments for SY 2007-2008 so that the board can return to open session and vote to employ or not employ additional individual coaches for SY 2007-2008. 25 O.S. § 307(B)(1).
  - d. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).
25. Vote to convene or not convene in executive session.
26. Vote to acknowledge or not acknowledge the board's return to open session.
27. Executive Session Minutes Compliance Announcement.
28. Vote to accept or not accept the tendered resignation of Marietta Kaye Garcia, special education teacher.
29. Vote to hire or not hire a new special education teacher.
30. Vote to employ or not employ additional individual coaches for SY 2007-2008.
31. New Business. "New Business", as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.
32. Vote to adjourn or not adjourn.

This agenda was posted on the inside of the front door (visible from outside the building) of the Commerce High School building at 2:30 p.m. on the 13<sup>th</sup> day of July, 2007, and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2006.

---

Jim Haynes  
Superintendent of Schools