

AGENDA

**REGULAR MEETING
COMMERCE BOARD OF EDUCATION
AUGUST 11, 2003
6:30 P.M.
COMMERCE HIGH SCHOOL
420 D STREET
COMMERCE, OKLAHOMA**

Note: The board may discuss, make motions, vote to approve, vote to not approve, vote to table, or decide not to discuss any item on the agenda.

1. Call to order and roll-call recording of members present and absent.
2. Invocation
3. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the July 14, 2003, regular board meeting.
 - b. Approval of the monthly financial report of activity funds.
 - c. Approval of the monthly treasurer's report.
 - d. Approval of the list of General Fund encumbrances and warrants for July payroll (\$55,842.09).
 - e. Approval of the list of General Fund warrants and claims for August bills.
 - f. Approval of the list of Co-op Fund encumbrances and warrants for July payroll (\$5,417.94).
 - g. Approval of the list of Co-op Fund warrants and claims for August bills.
 - h. Approval of the list of substitute teachers for SY 2003-2004.
4. Recognition of guests
 5. Public communications, if any.
 6. Written communications:
 7. Superintendent's Report:
 8. Elementary Principal's Report:
 9. Middle School Principal's Report:
 10. High School Principal's Report:
 11. Athletic Director's Report:

12. Vote to approve or not approve colors of new cheerleading uniforms.
13. Vote to approve or not approve Red Wheel food sale fundraiser, August 25 - September 10, 2003, by Alexander Elementary Parent Faculty Club with proceeds to be deposited in the AES Parent Faculty Club account.
14. Presentation of Accreditation Report for 2003-2004 school year.
15. Vote to approve or not approve a resolution authorizing the School District Treasurer to invest monies from one fund into another.
16. Vote to appoint or not appoint Local Advisory Committee on Gifted Education members.
17. Vote to rename or not rename activity fund sub accounts and to transfer or not transfer funds within the activity fund sub accounts.
18. Vote to approve or not approve the personnel evaluation team for school year 2003-2004.
 - a. Food Service Support Personnel - Linda Foster
 - b. Maintenance and Custodial Support Personnel - Darrell Botts
 - c. 21st Century Community Learning Centers Personnel – Shanna Miller
 - d. Elementary Teachers and Support Personnel - Kevin Wade and Trevor Brough
 - e. Elementary Assistant Principal - Kevin Wade
 - f. Middle School Teachers and Support Personnel - Herb Logan
 - g. High School Teachers and Support Personnel – Bob Homer
 - h. Special Education Teachers - Trevor Brough, Kevin Wade, Herb Logan, Bob Homer, and Sue Helmig
 - i. Principals, Special Education Coop. Director, Alternative Education Director/Teacher, and Support Personnel - Jim Haynes
19. Vote to approve or not approve Bob Homer as Title VI, Title IX, and Section 504 Coordinator for school year 2003-2004.
20. Vote to approve or not approve Jim Haynes and/or Herb Logan as authorized representative(s) for Title I, Title II, Title III, Title IV, Title V, Title VI, Title VII, Carl Perkins, and Johnson-O'Malley funds for school year 2003-2004.
21. Vote to approve or not approve Jim Haynes and/or Herb Logan as authorized representative(s) for Title VIII "Impact Aid" for school year 2003-2004.
22. Vote to approve or not approve Jim Haynes and/or Linda Foster as authorized representative(s) for Child Nutrition Programs for school year 2003-2004.
23. Vote to approve or not approve Superintendent Jim Haynes as purchasing agent for Commerce Independent School District, authorized representative for all Federal programs including E-Rate and Child Nutrition, and designated custodian for the general fund, building fund, child nutrition fund, bond fund, activity fund, all federal programs including E-Rate, all state programs, and all other school programs and activities not listed for the 2003-2004 school year.
24. Vote to appoint or not appoint Trish Price Assistant Encumbrance Clerk and Assistant

Minutes Clerk for SY 2003-2004.

25. Review, revise, develop, and adopt policies.
26. Proposed executive session to discuss:
 - a. status of current negotiations with the Commerce Association of Classroom Teachers with no resulting vote to be made. 25 O.S. § 307(B)(2).
 - b. status of current negotiations with the Commerce Education Support Personnel of Oklahoma with no resulting vote to be made. 25 O.S. § 307(B)(2).
 - c. personnel actions listed in item 30 so that the board can return to open session and vote on the proposed personnel actions in item 30. 25 O.S. § 307(B)(1).
 - d. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).
27. Vote to convene or not convene in executive session.
28. Vote to acknowledge or not acknowledge the board's return to open session.
29. Executive Session Minutes Compliance Announcement.
30. Personnel actions:
 - a. Vote to hire or not hire a new secondary social studies teacher/coach.
 - b. Vote to hire or not hire a new teacher/coach.
 - c. Vote to employ or not employ additional individual coaches for SY 2003-2004. (This item will be approved by one vote unless any board member desires to have a separate vote on any or all of the coaches.)
 - d. Vote to hire or not hire a new bus driver.
 - e. Vote to accept or not accept the tendered resignation of Lou Boman, elementary teacher's assistant.
 - f. Vote to hire or not hire a new elementary teacher's assistant.
31. New Business. "New Business", as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.
32. Vote to adjourn or not adjourn.

This agenda was posted on the inside of the front door (visible from outside the building) of the Commerce High School building at 6:00 p.m. on the 8th day of August, 2003, and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2002.

Jim Haynes
Superintendent of Schools