

## COMMERCE PUBLIC SCHOOLS

### REGULAR MEETING BOARD OF EDUCATION FEBRUARY 11, 2008

1. The Commerce Board of Education met in regular session Monday, February 11, 2008 in the Board of Education Building. Those present were Steve Hartman, Gene Langston, Jim Cossairt and Paula Tedlock. Dan McMMain was absent. A quorum being established, the meeting was called to order by Steve Hartman at 6:31 p.m.
2. Tedlock gave the invocation.
3. Gene Langston took the Oath of Office. (Attachment #1).
4. Motion by Cossairt, second by Tedlock to elect the following officers of the Board of Education:
  - a. President: Jim Cossairt
  - b. Vice President: Paula Tedlock
  - c. Clerk: Steve Hartman
  - d. Deputy Clerk: Gene Langston

Vote: Cossairt-yes, Tedlock-yes, Langston-yes, Hartman-yes, McMMain-absent.
5. Motion by Hartman, second by Tedlock to accept the tendered resignation of Board Member Dan McMMain (Attachment #2). Vote: Hartman-yes, Tedlock-yes, Langston-yes, Cossairt-yes.
6. A discussion was held regarding filling the vacant Board of Education seat. It was decided that Superintendent Jim Haynes would issue a press release to the Miami News-Record asking interested persons to contact him or Cossairt.
7. Cossairt thanked the guests for attending the board meeting (Attachment #3).
8. Brook Stevenson, Alexander Elementary School Champion Speller, and Madison Moss, Commerce Middle School Champion Speller, were unable to attend the meeting.
9. There were no Public communications.
10. The proposed executive session was not held because the complainant concerning the non-acceptance of a student into the alternative education program was not present.
11. No action was taken to convene in executive session.
12. Not applicable since the board did not convene in executive session.

13. No action was taken on the complaint concerning the non-acceptance of a student into the alternative education program because the complainant was not present.
14. Hearing regarding suspension without pay of cook/custodian Melissa Botts was not held because Melissa Botts was not present.
15. Proposed executive session to discuss the suspension without pay of cook/custodian Melissa Botts was not held.
16. No action was taken to convene in executive session.
17. Not applicable since the board did not convene in executive session.
18. Not applicable since the board did not convene in executive session.
19. Not applicable since a hearing was not held.
20. Not applicable since a hearing was not held.
21. Motion by Tedlock, second by Hartman to approve consent agenda items “a-l” as presented and as recommended by Haynes.
  - a. Minutes of the January 14, 2008, regular board meeting.
  - b. Approval of the monthly financial report of activity funds. (Attachment #4)
  - c. Approval of the monthly treasurer’s report. (Attachment #5)
  - d. Approval of the General Fund encumbrances and warrants for January payroll (\$404,556.23) (Attachment #6)
  - e. Approval of the list of General Fund warrants and claims for February bills. (Attachment #7)
  - f. Approval of the list of Co-op Fund encumbrances and warrants for January payroll (\$10,585.96). (Attachment #8)
  - g. Approval of the list of Co-op Fund warrants and claims for February bills. (Attachment #9)
  - h. Approval of the list of Building Fund warrants and claims for February bills. (Attachment #10)
  - i. Approval of the Child Nutrition encumbrances and warrants for January payroll (\$20,394.32). (Attachment #11)
  - j. Approval of the list of Child Nutrition warrants and claims for February bills.. (Attachment #12)
  - k. Approval of the additional list of fund raisers for SY 2007-2008. (Attachment #13)
  - l. Approval of the additional list of substitute teachers for SY 2007-2008. (Attachment #14)

Vote: Tedlock-yes, Hartman-yes, Langston-yes, Cossairt-yes.

22. Written communications included a thank you letter from NEO A&M College for allowing them to use the High School Gym during the NEO basketball tournament, a registration form for the National Council for Impacted Schools Conference to be held on April 6-8, 2008 in Washington D.C., the repair and maintenance recorded provided by Bobby Arms, and the maintenance employee activity log.
23. Administrator's Reports:
- a. Superintendent Haynes reported that the school is in the process of working on the license agreement for the Mickey Mantle Tournament and on making up the seven days missed due to the bad weather making the last day of classroom instruction May 29<sup>th</sup>.
  - b. Alexander Elementary School Principal Kevin Wade reviewed the up and coming events, annual book fair on the 18<sup>th</sup>, Gifted and Talented trip to Tulsa to the Air and Space Museum, Jump Rope for Heart and 4<sup>th</sup> grade field trip to NEO.
  - c. Middle school principal Herb Logan passed out the CMS Newsletter and reviewed the up and coming events, Spelling Bee Champ, AR Reading Program, there were 23 sets of parents that attended the Parent Teacher Conferences and 8<sup>th</sup> grade writing test coming up.
  - d. High School Principal Jim Buttram reported on the Valentine Dance sponsored by STUCO, Speech Tournament, Club Day, Mock Crash on March 7<sup>th</sup> getting ready for prom which will be March 14<sup>th</sup>, received congratulations from ACT, Inc. for the increase of scores and the increase in number of students taking the ACT Test and Real Men Rally will be held on March 5<sup>th</sup>.
  - e. Athletic Director Rusty Barker reported that basketball playoffs start this week.
24. Motion by Hartman, second by Cossairt to establish a new Activity Fund sub account for the Commerce High School Key Club as recommended by Haynes. (Attachment #15).  
Vote: Hartman-yes, Cossairt-yes, Tedlock-yes, Langston-yes.
25. Motion by Tedlock, second by Langston to approve Request for Approval of State Aid and/or Federal Funds for Schools Cooperative Fund in the amount of \$36,447.80 as recommended by Haynes. (Attachment #16). Vote: Tedlock-yes, Langston-yes, Hartman-yes, Cossairt-yes.
26. Motion by Hartman, second by Tedlock to approve updated School Food Authority: Commerce Public Schools Procurement Plan for Child Nutrition Program as recommended by Haynes (Attachment # 17). Vote: Hartman-yes, Tedlock-yes, Langston-yes, Cossairt-yes.
27. Motion by Tedlock, second by Langston to approve Resolution for Schools and Libraries Universal Services (E-Rate) for 2008-2009. This resolution authorizes filing of the Form 471 applications for funding year 2008-2009 and the payment of the applicant's share upon approval of funding and receipt of services as recommended by Haynes. Vote: Tedlock-yes, Langston-yes, Hartman-yes, Cossairt-yes

28. Motion by Cossairt, second by Langston to approve the revised school year calendar as recommended by Haynes (Attachment # 18). Vote: Cossairt-yes, Langston-yes, Tedlock-yes, Hartman-no.
29. Discussion regarding participation in the NEO Basketball Tournament next school year. The consensus of the Board was that we could look at other options.
30. Discussion regarding the proposed Commerce High School Athletic Hall of Fame and Commerce High School Wall of Honor was held. Haynes presented a rendering of the proposed signs and pricing from Foss Graphics. The Board asked for the criteria for selection before taking action.
38. Proposed executive session for the purpose of confidential communications between the Board of Education and its attorney concerning *Great Plains Coca-Cola Bottling Company v. Independent School District No. 18 of Ottawa County*, Oklahoma County District Court Case No. CJ-2007-10788, the board having been advised by its attorney that disclosure will seriously impair the ability of the board to conduct the pending litigation, pursuant to OKLA. STAT. tit. 25, Section 307(B)(4).
  - a. Motion by Hartman, second by Cossairt to convene in executive session. Vote: Hartman-yes, Cossairt-yes, Langston-yes, Tedlock-yes. Time: 7:46 p.m.
  - b. Motion by Hartman, second by Langston to acknowledge the board's return to open session. Vote: Hartman-yes, Langston-yes, Tedlock-yes, Cossairt-yes. Time: 8:45 p.m.
  - c. While in executive session the board held confidential communications with its attorney regarding *Great Plains Coca-Cola Bottling Company v. Independent School District No. 18 of Ottawa County*, Oklahoma County District Court Case No. CJ-2007-10788., the Board having been advised by its attorney that disclosure would seriously impair the ability for the board to conduct the pending litigation, pursuant to Oklahoma Statutes, Title 25, Section 307(B)(4). No other matters were discussed and no votes were taken.
31. Proposed executive session to discuss:
  - a. the reemployment status of individual building principals so that the board can return to open session and vote to reemploy individual building principals or vote to find that reasons may exist for the nonreemployment of individual building principals. 25 O.S. § 307(B)(1).
  - b. the employment of a new elementary school cook so the board can return to open session and vote to hire or not hire a new elementary school cook. 25 O.S. § (307)(B)(1).
  - c. the employment of a new program staff person for the Boys & Girls Club After School Program so that the board can return to open session and vote to hire or not hire a new program staff person for the Boys & Girls Club After School Program. 25 O.S. § (307)(B)(1).
  - d. Employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).

32. Motion by Tedlock, second by Langston to convene in executive session. Vote: Tedlock-yes, Langston-yes, Hartman-yes, Cossairt-yes. Time: 8:48 p.m.
33. Motion by Tedlock, second by Langston to acknowledge the board's return to open session. Vote: Tedlock-yes, Langston-yes, Hartman-yes, Cossairt-yes. Time: 11:02 p.m.
34. Cossairt said, "Only the items listed on the executive session agenda were discussed and no votes were taken. Those present in executive session were the four board members, Mr. Wade, Mr. Brough, Mr. Logan, Mr. Buttram and Mr. Haynes."
35. Motion by Tedlock, second by Langston to reemploy individual principals as recommended by Haynes:
  - a. Jim Buttram-Commerce High School Principal
  - b. Herb Logan-Commerce Middle School Principal
  - c. Kevin Wade-Alexander Elementary School Principal
  - d. Trevor Brough-Alexander Elementary School Assistant Principal

Vote: Tedlock-yes, Langston-yes, Hartman-yes, Cossairt-yes.
36. Motion by Hartman, second by Langston to hire Vicki Bruce as the new elementary school cook as recommended by Haynes. Vote: Hartman-yes, Langston-yes, Tedlock-yes, Cossairt-yes.
37. Motion by Cossairt, second by Hartman to employ Nicole Cook as the new program staff person for the Boys & Girls Club After-School Program as recommended by Haynes. Vote: Cossairt-yes, Hartman-yes, Tedlock-yes, Langston-yes.
39. There was no "New Business".
40. Motion by Tedlock, second by Langston to adjourn. Vote: Tedlock-yes, Langston-yes, Hartman-yes, Cossairt-yes. Time: 11:05 p.m.

(ATTEST)

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President-Board of Education

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Deputy Clerk

\_\_\_\_\_  
Vice-President

\_\_\_\_\_  
Member

\_\_\_\_\_  
Clerk

Date: \_\_\_\_\_

\_\_\_\_\_  
Minutes Clerk

Date: \_\_\_\_\_

Seal