

## COMMERCE PUBLIC SCHOOLS

### REGULAR MEETING BOARD OF EDUCATION NOVEMBER 12, 2007


1. The Commerce Board of Education met in regular session Monday, November 12, 2007 in the Superintendent's Office. Those present were Steve Hartman, Gene Langston, Jim Cossairt and Paula Tedlock. Dan McMMain was absent. A quorum being established, the meeting was called to order by Hartman at 6:32 p.m.
2. Cossairt gave the invocation.
3. Motion by Cossairt, second by Tedlock to approve consent agenda items "a-n" as presented and recommended By Superintendent, Jim Haynes. Vote: Cossairt-yes, Tedlock-yes, Langston-yes, Hartman-yes, McMMain-absent.
  - a. Minutes of the October 8, 2007, regular board meeting.
  - b. Approval of the monthly financial report of activity funds. (Attachment #1)
  - c. Approval of the monthly treasurer's report. (Attachment #2)
  - d. Approval of the General Fund encumbrances and warrants for October payroll (\$407,121.86). (Attachment #3).
  - e. Approval of the list of General Fund warrants and claims for November bills (Attachment #4).
  - f. Approval of the General Fund warrants and claims for June encumbrances. (Attachment #5).
  - g. Approval of the list of Co-op Fund encumbrances and warrants for October Payroll (\$6,302.95). (Attachment #6).
  - h. Approval of the list of Co-op Fund warrants and claims for November bills. (Attachment #7).
  - i. Approval of the Building Fund warrants and claims for November bills. (Attachment #8).
  - j. Approval of the list of Child Nutrition encumbrances and warrants for November Payroll (\$19,338.80). (Attachment #9).
  - k. Approval of the list of Child Nutrition warrants and claims for November bills. (Attachment #10).
  - l. Approval of the additional list of substitute kitchen assistants for SY 2007-2008. (Attachment #11).
  - m. Approval of the additional list of substitute teachers for SY 2007-2008. (Attachment #12).
  - n. Vote to approve or not approve the additional list of fundraisers for the 2007-2008 school year. (Attachment #13).

4. Hartman thanked the guests for attending the board meeting. (Attachment #14).
5. Hartman presented the High School Softball Team with a certificate from the Board for being the District Champions.
6. There were no public communications.
7. Haynes presented a thank you note from Scotty Baker of Baker Marshall Arts for the use of the High School gym for their Karate tournament, testing results, a letter from Grand Gateway notifying us that our grant request for the entry way at Alexander Elementary School was not funded, and maintenance reports from Bobby Arms and David McCord.
8. Administrative Reports:
  - a. Superintendent Haynes covered his report in item #7.
  - b. Elementary Principal Kevin Wade reviewed the up and coming events for the Elementary, reported on the Veteran's Day Assembly, Oklahoma Birthday Celebration. Mr. Brough will be in charge of the reading program which will include a large cake built by Newell Coach that will have Trevor Brough inside. Mr. Wade reported that the Christmas Programs for the Elementary will be held in the High School gym.
  - c. Middle School Principal Herb Logan passed out the CMS Newsletter and reviewed the up and coming events. The Middle School Christmas Party will be held at Montana Mike's.
  - d. High School Principal Jim Buttram reported on the great Veteran's Day Program at the High School and the breakfast for the veterans that was provided by the High School Student Council. Friday will be the Oklahoma Day Celebration. Mr. Buttram reported that there are students that do not participate in athletics or other organizations so they have added a guitar club, key club, and a speech and drama club for students to participate in.
  - e. Athletic Direction Rusty Barker was at a ballgame. Haynes presented a calendar of upcoming athletic events in Barkers absence.
9. Motion by Cossairt, second by Langston to approve resolution calling for the 2008 Annual School Election as recommended by Haynes. Vote: Cossairt-yes, Langston-yes, Tedlock-yes, Hartman-yes. McMMain-absent
10. Motion by Cossairt, second by Langston to approve the regular board meeting dates for calendar year 2008 as recommended by Haynes. (Attachment #15). Vote: Cossairt-yes, Langston-yes, Tedlock-yes, Hartman-yes, McMMain-absent.
11. Motion by Tedlock, second by Langston to approve Request for Approval of State Aid and/or Federal Fund for Schools Cooperative Fund in the amount of \$28,332.25 as recommended by Haynes. (Attachment #16). Vote: Tedlock-yes, Langston-yes, Cossairt-yes, Hartman-yes, McMMain-absent.

12. Motion by Cossairt, second by Tedlock to approve designating the Superintendent as the School Board Authorized Representative to the Oklahoma School Assurance Group as recommended by Haynes. Vote: Cossairt-yes, Tedlock-yes, Langston-yes, Hartman-yes, McMMain-absent.
13. Motion by Cossairt, second by Tedlock to approve allowing Northeastern Oklahoma A&M College to use the High School Gym for their High School Basketball Tournament on January 24, 25 and 26, 2008. Vote: Cossairt-yes, Tedlock-yes, Langston-yes, Hartman-yes.
14. Motion by Cossairt, second by Langston to approve resolution authorizing Jim Haynes and Linda Colver as authorized representatives for the school activity Fund as recommended by Haynes. Vote: Cossairt-yes, Langston-yes, Tedlock-yes, Hartman-yes, McMMain-absent.
15. Motion by Cossairt, second by Tedlock to approve SY08 Alternative Education Grant proposal as recommended by Haynes. (Attachment #17). Vote: Cossairt-yes, Tedlock-yes, Langston-yes, Hartman-yes, McMMain-absent.
16. There was no action on the discussion and possible action on a Grant writing Proposal from Draftech Design and Development.
17. Proposed executive session to discuss employing, hiring, appointing, promotion, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. Section (307)(B)(1).
18. Motion by Tedlock, second by Langston to convene in executive session. Vote: Tedlock-yes, Langston-yes, Cossairt, Hartman-yes. Time: 7:19 p.m.
19. Motion by Tedlock, second by Langston to acknowledge the board's return to open session. Vote: Tedlock-yes, Langston-yes, Cossairt-yes, Hartman-yes, McMMain-absent. Time: 8:25 p.m.
20. Hartman said, "Only the items listed on the executive session agenda were discussed and no votes were taken." Those present in executive session were the four board members, Mr. Haynes, Mr. Buttram, Mr. Logan, Mr. Wade, Mr. Brough, and Bobby Arms.
21. Motion by Hartman, second by Cossairt to approve giving 12-month employees paid leave on Friday, November 23, 2007, the day after Thanksgiving, as recommended by Haynes. Vote: Hartman-yes, Cossairt-yes, Langston-yes, Tedlock-yes, McMMain-absent.

- 22. Motion by Tedlock, second by Langston to approve a Christmas stipend of \$300.00 for certified and support personnel to be paid with November payroll as recommended by Haynes Vote: Tedlock-yes, Langston-yes, Cossairt-yes, Hartman-yes, McMMain-absent.
- 23. There was no "New Business".
- 24. Motion by Cossairt, second by Tedlock to adjourn. Vote: Cossairt-yes, Tedlock-yes, Langston-yes, Hartman-yes, McMMain-absent. Time: 8:29 p.m.

(ATTEST)

  
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President-Board of Education

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Deputy Clerk

  
\_\_\_\_\_  
Vice-President

  
\_\_\_\_\_  
Member

  
\_\_\_\_\_  
Clerk

Date: 12/17/2007

  
\_\_\_\_\_  
Minutes Clerk

Date: 12/17/2007

Seal