

MINUTES

**REGULAR MEETING
COMMERCE BOARD OF EDUCATION
JULY 14, 2008 - 6:30 P.M.
BOARD OF EDUCATION BUILDING
217 COMMERCE STREET
COMMERCE, OKLAHOMA**

1. President Jim Cossairt called the meeting to order at 6:30 p.m. Board members present were Cossairt, Paula Tedlock, Steve Hartman, Gene Langston, and Rick Brown.
2. The invocation was given by Tedlock.
3. Cossairt thanked the guests for attending (Attachment #1).
4. There was no public communications.
5. Motion by Hartman, second by Brown to approve item “a” of the consent agenda as recommended by Superintendent Jim Haynes. Vote: Hartman-yes, Brown-yes, Cossairt –yes, Langston-yes, Tedlock-abstained.

Motion by Brown, second by Tedlock to approve items “b-g” of the consent agenda as recommended by Haynes. Vote: Brown-yes, Tedlock-yes, Cossairt-yes, Hartman-yes, Langston –yes.

- a. Minutes of the June 30, 2008, regular board meeting.
 - b. Approval of the monthly financial report of activity funds (Attachment #2).
 - c. Approval of the monthly treasurer’s report (Attachment #3).
 - d. Approval of the list of General Fund warrants and claims for June encumbrances. (Attachment #4).
 - e. Approval of the list of General Fund warrants and claims for July bills (Attachment #5).
 - f. Approval of the list of Building Fund warrants and claims for July bills (Attachment #6).
 - g. Approval of list of Child Nutrition Fund warrants and claims for July bills (Attachment #7).
6. Haynes reported the school received a thank you note from Jerry and Vera Myers for the help they received after the May 10, 2008 tornado destroyed their home. They are living in the house near the middle school which the school owns until their new home is built.

Haynes reviewed outstanding bills, Ozark Candy for suckers sold by the cheerleaders and Cherrydale Farms Candy sold by the band. Haynes passed out a report on the school’s credit cards and reviewed financial reports on the General Fund and Child Nutrition Fund.

7. Administrator's Reports:
 - a. Haynes had nothing else to report.
 - b. Elementary principal Kevin Wade did not have much to report. He reported that they are in the process of putting in a new window in the secretary's office.
 - c. Middle School Principal Herb Logan reported that they are still painting and cleaning, getting ready for school to start.
 - d. High School Principal Jim Buttram that the school will be ready before the kids come back.
 - e. Athletic Director Rusty Barker had nothing to report.
8. A discussion was held concerning concurrent enrollment policies and procedures. Buttram passed out a letter from NEO concerning concurrent enrollment. The letter stated that a student must have special written permission from the principal or counselor to enroll in over six semester credit hours in one semester. Two high school students and their parents were present during this discussion.

A motion was made by Hartman and seconded by Tedlock to allow student "A" and student "B" to exceed the six hours per semester at NEO. This will be on a student by student basis brought in front of the board. Vote: Hartman-yes, Tedlock-yes, Langston-yes, Brown-yes, Cossairt-no.
9. Motion by Hartman, second by Langston to approve E-Rate Record Retention Policy as recommended by Haynes (Attachment #9). Vote: Hartman-yes, Langston-yes, Cossairt-yes, Tedlock-yes, Brown-yes.
10. Motion by Hartman, second by Tedlock to approve E-Rate Procurement Policy as recommended by Haynes. Vote: Hartman-yes, Tedlock-yes, Cossairt-yes, Langston-yes, Brown-yes.
11. Motion by Brown, second by Cossairt to approve Superintendent Jim Haynes as purchasing agent for Commerce Independent School District, authorized representative for all Federal programs including E-Rate and Child Nutrition, and designated custodian for the general fund, building fund, child nutrition fund, bond fund, activity fund, all federal programs including E-Rate, all state programs, and all other school programs and activities not listed for the 2008-2009 school year as recommended by Haynes. Vote: Brown-yes, Cossairt-yes, Tedlock-yes, Hartman-yes, Langston-yes.
12. A discussion was held concerning compliance with the Children's Internet Protection Act (CIPA).
13. Motion by Brown, second by Langston to approve resolution authorizing the School District Treasurer to invest monies from one fund into another as recommended by Haynes. Vote: Brown-yes, Langston-yes, Cossairt-yes, Tedlock-yes, Hartman-yes.

14. Motion by Hartman, second by Tedlock to approve alternative education co-op with Picher-Cardin Public Schools for the 2008-2009 school year as recommended by Haynes. Vote: Hartman-yes, Tedlock-yes, Cossairt-yes, Langston-yes, Brown-yes.
15. Motion by Tedlock, second by Langston to approve the personnel evaluation team for school year 2008-2009, as recommended by Haynes:
 - a. Food Service Support personnel – Linda Colver
 - b. Maintenance and Custodian Support Personnel – Bobby Arms
 - c. Elementary Teachers and Support Personnel – Kevin Wade and Trevor Brough
 - d. Elementary Assistant Principal – Kevin Wade
 - e. Middle School Teachers and Support Personnel – Herb Logan
 - f. High School Teachers, Alternative Education Director/Teacher, and Support Personnel – Jim Buttram
 - g. Principals and Support Personnel – Jim Haynes


Vote: Tedlock-yes, Langston-yes, Cossairt-yes, Hartman-yes, Brown-yes.
16. Motion by Tedlock, second by Langston to approve Jim Buttram, Civil Rights Coordinator for Title VI, Title IX, Section 504, The Age Discrimination Act of 1975, and the Boy Scouts of America Equal Access Act of 2001 for school year 2008-2009 as recommended by Haynes (Attachment #10). Vote: Tedlock-yes, Langston-yes, Cossairt-yes, Hartman-yes, Brown-yes.
17. Motion by Hartman, second by Tedlock to approve Jim Haynes, Steve Moss and/or Herb Logan as authorized representative(s) for Title I, Title II, Title III, Title IV, Title V, Title VI, Title VII, Carl Perkins and Johnson O'Malley funds for School year 2008-2009 as recommended by Haynes (Attachment #11). Vote: Hartman-yes, Tedlock-yes, Cossairt-yes, Langston-yes, Brown-yes.
18. Motion by Tedlock, second by Brown to approve Jim Haynes, Steve Moss and/or Herb Logan as authorized representative(s) for Title VIII "Impact Aid" for school year 2008-2009 as recommended by Haynes (Attachment #12). Vote: Tedlock-yes, Brown-yes, Cossairt-yes, Hartman-yes, Langston-yes.
19. Motion by Brown, second by Langston to approve Jim Haynes and/or Linda Colver as authorized representative(s) for Child Nutrition Programs for School Year 2008-2009 as recommended by Haynes (Attachment #13). Vote: Brown-yes, Langston-yes, Cossairt-yes, Tedlock-yes, Hartman-yes.
20. Motion by Tedlock, second by Brown to renew membership in Grand Gateway Economic Development Association for Fiscal Year 2009 (July 1, 2008 to June 30, 2009) (\$320.00) as recommended by Haynes. Vote: Tedlock-yes, Brown-yes, Cossairt-yes, Hartman-yes, Langston-yes.

21. Motion by Tedlock, second by Hartman to approve Resolution Authorizing Application for Financial Assistance from the Rural Economic Action Plan Fund to be used to apply for a grant to pay for entry way at the Alexander Elementary as recommended by Haynes. Vote: Tedlock-yes, Hartman-yes, Cossairt-yes, Langston-yes, Brown-yes.
22. Proposed executive session to discuss:
 - a. the tendered resignation of Angela Brough, 4th grade teacher, so that the Board can return to open session and vote to accept or not accept the tendered resignation of Angela Brough, 4th grade teacher. 25 O.S. § (307)(B)(1).
 - b. the employment of a new teacher so the board can return to open session and vote to hire or not hire a new teacher. 25 O.S. § 307(B)(1).
 - c. coaching assignments for SY 2008-2009 so that the board can return to open session and vote to reassign or not reassign and/or employ or not employ additional individual coaches for SY 2008-2009. 25 O.S. § 307(B)(1).
 - d. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).
23. Motion by Brown, second by Hartman to convene in executive session. Vote: Brown-yes, Hartman-yes, Cossairt-yes, Tedlock-yes, Langston-yes. Time: 7:38 p.m.
24. Motion by Tedlock, second by Langston to acknowledge the board's return to open session. Vote: Tedlock-yes, Langston-yes, Cossairt-yes, Hartman-yes, Brown-yes. Time: 9:09 p.m.
25. Cossairt announced, "Only the items listed on the executive session agenda were discussed and no votes were taken. Those present during executive session were the five board members, Mr. Haynes, Mr. Buttram, Mr. Logan, Mr. Wade, and Mr. Barker."
26. Motion by Langston, second by Hartman to accept the tendered resignation of Angelia Brough, 4th grade teacher as recommended by Haynes (Attachment #14). Vote: Langston-yes, Hartman-yes, Cossairt-yes, Tedlock-yes, Brown-yes.
27. Motion by Brown, second by Langston to hire Sarah Mahurin as a fourth grade teacher, as recommended by Haynes. Vote: Brown-yes, Langston-yes, Cossairt-yes, Tedlock-yes, Hartman-yes.
28. Motion by Tedlock, second by Hartman to remove Michael Wilson from all coaching duties and appoint Jerry Meyers as Head High School Girls' Basketball Coach as recommended by Haynes. Vote: Tedlock-yes, Hartman-yes, Cossairt-yes, Langston-yes, Brown-yes.
29. There was no "New Business".
30. Motion by Tedlock, second by Langston to adjourn. Vote: Tedlock-yes, Langston-yes, Cossairt-yes, Hartman-yes, Brown-yes. Time: 9:12 p.m.

July 14, 2008

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 6:00 p.m. on the 10th day of July, 2008, and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2007.

(ATTEST)



President-Board of Education



Deputy Clerk



Vice-President



Member



Clerk

Date: 08/11/2008



Minutes Clerk

Date: 08/11/2008

Seal