

MINUTES

**REGULAR MEETING
COMMERCE BOARD OF EDUCATION
NOVEMBER 10, 2008
6:30 P.M.
BOARD OF EDUCATION BUILDING
217 COMMERCE STREET
COMMERCE, OKLAHOMA**

1. President Jim Cossairt called the meeting to order at 6:32 p.m. Board members present were Cossairt, Steve Hartman, and Gene Langston. Board members Paula Tedlock and Rick Brown were absent. Superintendent Jim Haynes was also present.
2. The invocation was given by Hartman.
3. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the October 13, 2008, regular board meeting.
- b. Approval of the monthly financial report of activity funds. (Attachment #1)
- c. Approval of the monthly treasurer's report. (Attachment #2)
- d. Approval of the list of General Fund encumbrances and warrants for October payroll (\$381,088.79). (Attachment #3)
- e. Approval of the list of General Fund warrants and claims for November bills. (Attachment #4)
- f. Approval of the list of General Fund warrants and claims for June encumbrances. (Attachment #5)
- g. Approval of the list of Co-op Fund encumbrances and warrants for October payroll (\$5,761.18). (Attachment #6)
- h. Approval of the list of Co-op Fund warrants and claims for November bills. (Attachment #7)
- i. Approval of the list of Building Fund warrants and claims for November bills. (Attachment #8)
- j. Approval of the list of Child Nutrition encumbrances and warrants for October payroll (\$18,927.20). (Attachment #9)
- k. Approval of the list of Child Nutrition warrants and claims for November bills. (Attachment #10).
- l. Approval of the additional list of substitute teachers for SY 2008-2009. (Attachment #11)

Motion by Hartman, second by Langston to approve consent agenda items "a-l" as recommended by Haynes. Vote: Hartman-yes, Langston-yes, Cossairt-yes, Tedlock absent, Brown-absent.

4. Cossairt thanked the guests for attending the meeting. (Attachment #12)

5. There were no public communications.

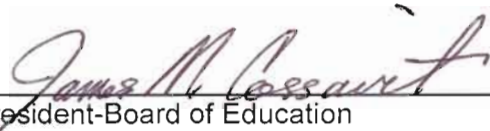
Tedlock and Brown arrived at the meeting at 6:35 p.m.

6. Haynes presented the October 1st student counts used for the accreditation reports and the First Quarter Statistical Report comparison of average daily membership, average daily attendance, and average daily transported to 2006-2007 and 2007-2008.
7. Administrative Reports:
 - a. Superintendent Jim Haynes reported on time to submit report on free and reduced student count for state aid and will provide more information next month.
 - b. Elementary Principal Kevin Wade reviewed past and upcoming events and informed the Board about two new student teachers for next semester.
 - c. Middle School Principal Herb Logan passed out the "CMS Newsletter" and reviewed past and upcoming events.
 - d. High School Principal Jim Buttram passed out the "Commerce High School Newsletter" and reviewed past and upcoming events.
 - e. Athletic Director Rusty Barker was absent due to his daughter's illness. Haynes passed out a bracket for the upcoming football play-offs and schedules of upcoming athletic events. He reviewed upcoming athletic events.
8. A discussion was held concerning the school district's fundraiser policy. No action was taken.
9. Motion by Langston, second by Tedlock to approve resolutions calling for the 2009 Annual School Election as recommended by Haynes. (Attachment #13) Vote: Langston-yes, Tedlock-yes, Cossairt-yes, Hartman-yes, Brown-yes.
10. Motion by Hartman, second by Langston to approve regular board meeting dates for calendar year 2009 as recommended by Haynes. (Attachment #14) Vote: Hartman-yes, Langston-yes, Cossairt-yes, Tedlock-yes, Brown-yes.
11. Proposed executive session to discuss employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).
12. Motion by Tedlock, second by Langston to convene in executive session. Vote: Tedlock-yes, Langston-yes, Cossairt-yes, Hartman-yes, Brown-yes. Time: 7:16 p.m.
13. Motion by Hartman, second by Langston to acknowledge the board's return to open session. Vote: Hartman-yes, Langston-yes, Cossairt-yes, Tedlock-yes, Brown-yes. Time: 7:56 p.m.
14. Cossairt announced, "Only the item on the executive session agenda was discussed and no vote was taken. Those present in executive session were the five Board members, Mr. Haynes, Mr. Wade, Mr. Logan, Mr. Buttram, and Mr. Brough."
15. Motion by Brown, second by Hartman to approve giving 12-month employees paid leave on Friday, November 28, 2008. (The day after Thanksgiving) as recommended by Haynes. Vote: Brown-yes, Hartman-yes, Cossairt-yes, Tedlock-yes, Langston-yes.

- 16. There was no new business.
- 17. Motion by Tedlock, second by Langston to adjourn. Vote: Tedlock-yes, Langston-yes, Cossairt-yes, Hartman-yes, Brown-yes. Time: 7:57 p.m.

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 3:30 p.m. on the 7th day of November, 2008, and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2007.


(ATTEST)



President-Board of Education



Deputy Clerk



Vice-President



Member



Clerk

Date: 12/08/2008



Minutes Clerk

Date: 12/08/2008

Seal