

MINUTES

**REGULAR MEETING
COMMERCE BOARD OF EDUCATION
JANUARY 12, 2009
6:30 P.M.
BOARD OF EDUCATION BUILDING
217 COMMERCE STREET
COMMERCE, OKLAHOMA**

1. President, Jim Cossairt, called the meeting to order at 6:31 p.m. Board Members present were Cossairt, Paula Tedlock, Steve Hartman, Gene Langston, and Rick Brown. Superintendent, Jim Haynes, was also present.

2. The invocation was given by Hartman.

3. Cossairt thanked the guests for attending the meeting. (Attachment #1)

4. There were no public communications.

5. Consent Agenda:

Motion by Tedlock, second by Langston to approve consent agenda items "a-m" as listed and recommended by Haynes.

- a. Minutes of the December 8, 2008, regular board meeting.
- b. Approval of the monthly financial report of activity funds. (Attachment #2)
- c. Approval of the monthly treasurer's report. (Attachment #3)
- d. Approval of the list of General Fund encumbrances and warrants for December payroll (\$381,978.63). (Attachment #4)
- e. Approval of the list of General Fund warrants and claims for January bills. (Attachment #5)
- f. Approval of the list of Co-op Fund encumbrances and warrants for December payroll (\$5,524.76). (Attachment #6)
- g. Approval of the list of Co-op Fund warrants and claims for January bills. (Attachment #7)
- h. Approval of the list of Building Fund warrants and claims for January bills. (Attachment #8)
- i. Approval of the list of Child Nutrition encumbrances and warrants for December payroll (\$19,010.42). (Attachment #9)
- j. Approval of the list of Child Nutrition warrants and claims for January bills. (Attachment #10)
- k. Approval of the additional list of fund raisers for SY 2008-2009. (Attachment #11)
- l. Approval of the additional list of substitute kitchen assistants for SY 2008-2009. (Attachment #12)
- m. Approval of the additional list of substitute teachers for SY 2008-2009. (Attachment #13)

Vote: Tedlock-yes, Langston-yes, Cossairt-yes, Hartman-yes, Brown-yes.

6. Haynes passed out the vehicle maintenance report prepared by Bobby Arms and a copy of the Thank You note that was mailed to the Eastern Shawnee Tribe for the donation of \$10,000.00 that was deposited in the principals' activity accounts for them to spend on the students.

7. Administrator's Reports:
 - a. Superintendent Haynes did not have anything further to report.
 - b. Elementary Principal Kevin Wade reviewed the corrected calendar of events, AR trip to Chuck E Cheese, vision screening January 20 and 21, and book club for 5th graders. He shared his plan to buy televisions with the donation from the Eastern Shawnee Tribe to put in the cafeteria for the students to watch the Disney Channel or other educational videos such as drug prevention during lunchtime.
 - c. Middle School Principal Herb Logan was absent. Superintendent Haynes passed out the CMS Newsletter.
 - d. High School Principal Jim Buttram reported that to keep students attending school every day and not miss, the student will be eligible to win \$1,000.00, reported on plans to purchase a big screen for the gym to use at graduation and would like to see about going to another basketball tournament in place of the NEO Tournament to give the basketball players more competition.
 - e. Athletic Director Rusty Barker is at the basketball game due to illness of some of the coaches.
8. Motion by Hartman, second by Tedlock to approve school board members and administrators to attend the NCIS 2009 Spring Conference, held on April 19-21, 2009, in Washington, D.C. as recommended by Haynes. Vote: Hartman-yes, Tedlock-yes, Cossairt-yes, Langston-yes, Brown-yes.
9. Motion by Tedlock, second by Hartman to approve resolution designating the Superintendent of Schools as the authorized representative of this school district for the purpose of completing and signing insurance applications, uninsured motorist election / rejection forms, submitting proof of loss forms and generally dealing with any and all insurance carriers providing insurance coverage to this school district as recommended by Haynes (attachment #14). Vote: Tedlock-yes, Hartman-yes, Cossairt-yes, Langston-yes, Brown-yes.
10. Motion by Hartman, second by Langston to approve Request for Approval of State Aid and/or Federal Funds for Schools Child Nutrition Fund in the amount of \$42,169.68 as recommended by Haynes (attachment #15). Vote: Hartman-yes, Langston-yes, Cossairt-yes, Tedlock-yes, Brown-yes.
11. Motion by Brown, second by Langston to close the Class of 2008 Activity Fund subaccount and transfer the balance to the General Fund Activity Fund subaccount as recommended by Haynes. Vote: Brown-yes, Langston-yes, Cossairt-yes, Tedlock-yes, Hartman-yes.
12. Motion by Brown, second by Hartman to adopt a revised Extracurricular Activities Participation Requirements (Regulation) as recommended by Haynes (attachment #16). Vote: Brown-yes, Hartman-yes, Cossairt-yes, Tedlock-yes, Langston-yes.
13. A discussion regarding a possible annexation of the Picher-Cardin Public School District into the Commerce and Quapaw Public School Districts was held. No action was taken.
14. Proposed executive session to discuss:
 - a. the reassignment of high school track coaches so that the Board can return to open session and vote to reassign or not reassign high school track coaches. 25 O.S. § 307(B)(1).
 - b. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).

15. Motion by Tedlock, second by Brown to convene in executive session. Vote: Tedlock-yes, Brown-yes, Cossairt-yes, Hartman-yes, Langston-yes. Time: 8:06 p.m.
16. Motion by Hartman, second by Langston to acknowledge the board's return to open session. Vote: Hartman-yes, Langston-yes, Cossairt-yes, Tedlock-yes, Brown-yes. Time 8:47 p.m.
17. Cossairt announced, "Only the items on the executive session agenda were discussed and no votes were taken. Those present in executive session were the five Board members, Mr. Haynes, Mr. Buttram, Mr. Wade, and Mr. Brough."
18. Motion by Langston, second by Tedlock to reassign Jake Sharp as the head high school girls track coach as recommended by Haynes (attachment #17).
19. There was no new business.
20. Motion by Tedlock, second by Hartman to adjourn. Vote: Tedlock-yes, Hartman-yes, Cossairt-yes, Langston-yes, Brown-yes.

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 2:30 p.m. on the 9th day of January, 2009, and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2008.

(ATTEST)



President-Board of Education

Deputy Clerk



Vice-President




Member



Clerk

Date: 02/09/2009



Minutes Clerk

Date: 02-09-2009

Seal