

## MINUTES

**REGULAR MEETING  
COMMERCE BOARD OF EDUCATION  
FEBRUARY 9, 2009  
6:30 P.M.  
BOARD OF EDUCATION BUILDING  
217 COMMERCE STREET  
COMMERCE, OKLAHOMA**

1. President Jim Cossairt called the meeting to order at 6:30 p.m. Board Members Present were Cossairt, Steve Hartman, and Rick Brown. Paula Tedlock and Gene Langston were absent. Superintendent Jim Haynes was also present.
2. The invocation was given by Cossairt.
3. The Board recognized Trenton Barr, Alexander Elementary School Champion Speller. He was not present to receive his award certificate.
4. Cossairt thanked the guests for attending the meeting (Attachment #1).
5. There were no public communications.

Paula Tedlock arrived at 6:32 p.m.

6. Consent Agenda:

Motion by Hartman, second by Brown to approve items “a-o” of the consent agenda as recommended by Haynes. Vote: Hartman-yes, Brown-yes, Tedlock-yes, Cossairt-yes, Langston-absent.

- a. Minutes of the January 12, 2009 regular board meeting.
- b. Minutes of the January 20, 2009, special board meeting.
- c. Minutes of the January 27, 2009, special board meeting.
- d. Approval of the monthly financial report of activity fund (Attachment #2).
- e. Approval of the monthly treasurer’s report (Attachment #3).
- f. Approval of the list of General Fund encumbrances and warrants for January payroll (\$384,217.04) (Attachment #4).
- g. Approval of the list of General Fund warrants and claims for February bills (Attachment #5).
- h. Approval of list of Co-op Fund encumbrances and warrants for January payroll (\$5,591.95) (Attachment #6).
- i. Approval of the list of Co-op Fund warrants and claims for February bills (Attachment #7).

- j. Approval of the list of Building Fund warrants and claims for February bills (Attachment #8).
  - k. Approval of the list of Child Nutrition encumbrances and warrants for January payroll (\$19,328.61) (Attachment #9).
  - l. Approval of the list of Child Nutrition warrants and claims for February bills (Attachment #10).
  - m. Approval of the additional list of fund raisers for SY 2008-2009) (Attachment #11).
  - n. Approval of the list of fund raisers for SY 2009-2010 (Attachment #12).
  - o. Approval of the additional list of substitute teachers for SY 2008-2009 (Attachment #13).
7. Written communications:
- a. Haynes presented the Annual Student College Remediation Report.
  - b. Haynes reported that he has received a request from the Commerce Education Support Personnel to enter into negotiations for the 2009-2010 school year.
8. Administrator's Reports:
- a. Haynes reported on upcoming meetings and workshops: OSSBA Spring School Law Institute, Tuesday, February 17 from 9:00 a.m. to 3:00 p.m. at the Clarion Meridian Hotel and Convention Center in Oklahoma City; SDE New School Board Member Workshop, Sunday and Monday, February 22 and 23, in Tulsa; OSSBA District 5 Meeting at the Northeast Technology Center in Afton, Thursday, February 26, pre-meeting workshop at 5:30 p.m. dinner meeting 6:30 p.m.; and OSSBA Employment Law Workshop, at the Metro Tech in Oklahoma City, Thursday, March 5, 9:00 a.m. to 3:00 p.m.. Haynes reported that the State Superintendent's Office has filed an election resolution with the Ottawa County Election Board calling for a vote on the annexation of the Picher-Cardin School District into the Commerce and Quapaw School Districts on April 7, 2009. Haynes reported a Professional Development Day will be held February 13, 2009. The agenda includes time for the teachers to work on the CLEP (Comprehensive Local Education Plan).
  - b. Elementary Principal Kevin Wade reported on the Jump Rope for Heart, Trash to Treasurers to raise money for Cinco de Mayo, Valentine's Day Parties will be held on the 12<sup>th</sup>, Book Fair, and 5<sup>th</sup> grade writing test.
  - c. Middle School Principal Herb Logan reported on testing which is getting ready to start, middle school dance, and 8<sup>th</sup> grade writing test.
  - d. High School Principal Jim Buttram reported on the art mask contest, drop out report, letter received from State Superintendent Sandy Garrett commending Commerce High School for being removed from the school in need of improvement list, and current number of students at the high school students, 222.
  - e. Athletic Director Rusty Barker was at a basketball game.
9. Motion by Hartman, second by Tedlock to approve a revised Annexation Agreement between the Picher-Cardin, Commerce, and Quapaw Public Schools Districts as recommended by Haynes (Attachment #14). Vote: Hartman-yes, Tedlock-yes, Brown-yes, Cossairt-yes, Langston-absent.

10. Motion by Tedlock, second by Brown to approve increasing the Summer Driver Education fee to \$75.00 as recommended by Haynes. Vote: Tedlock-yes, Brown-yes, Cossairt-yes, Hartman-no, Langston-absent.

11. Proposed executive session to discuss:

- a. the tendered resignation of Melissa Patton, Alexander Elementary School cook, so that the Board can return to open session and vote to accept or not accept the tendered resignation of Melissa Patton, Alexander Elementary School cook. 25 O.S. § 307(B)(1).
- b. the reemployment status of the superintendent so that the board can return to open session and vote to reemploy the superintendent or vote to find that reasons may exist for the nonreemployment of the superintendent. 25 O.S. § 307(B)(1).
- c. The reemployment status of individual building principals so that the board can return to open session and vote to reemploy individual principals or vote to find that reasons may exist for the nonreemployment of individual building principals. 25 O.S. § 307(B)(1).
- d. Employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).

12. Motion by Hartman, second by Brown to convene in executive session. Vote: Hartman-yes, Brown-yes, Tedlock-yes, Cossairt-yes, Langston-absent. Time: 7:18 p.m.

13. Motion by Hartman, second by Tedlock to acknowledge the board's return to open session. Vote: Hartman-yes, Tedlock-yes, Brown-yes, Cossairt-yes, Langston-absent. Time: 8:02 p.m.

14. Cossairt announced, "Only the items listed on the executive session agenda were discussed and no votes were taken. Those present in executive session were the four board members, Mr. Haynes, Mr. Buttram, Mr. Logan, Mr. Wade, and Mr. Brough."

15. Motion by Brown, second by Hartman to accept the tendered resignation of Melissa Patton, Alexander Elementary School cook as recommended by Haynes (Attachment #15). Vote: Brown-yes, Hartman-yes, Tedlock-yes, Cossairt-yes, Langston-absent.

16. Motion by Brown, second by Hartman to reemploy the superintendent, Jim Haynes, on a three year contract. Vote: Brown-yes, Hartman-yes, Tedlock-yes, Cossairt-yes, Langston-absent.

- 17. a. Motion by Brown, second by Tedlock to reemploy Jim Buttram, Commerce High School Principal, as recommended by Haynes. Vote: Brown-yes, Tedlock-yes, Hartman-yes, Cossairt-yes, Langston-absent.
  - b. Motion by Tedlock, second by Brown to reemploy Herb Logan. Commerce Middle School Principal, as recommended by Haynes. Vote: Tedlock-yes, Brown-yes, Hartman-yes, Cossairt-yes, Langston-absent.
  - c. Motion by Hartman, second by Tedlock to reemploy Kevin Wade, Alexander Elementary School Principal, as recommended by Haynes. Vote: Hartman-yes, Tedlock-yes, Brown-yes, Cossairt-yes, Langston-absent
  - d. Motion by Tedlock, second by Hartman to reemploy Trevor Brough, Alexander Elementary Assistant Principal, as recommended by Haynes. Vote: Tedlock-yes, Hartman-yes, Brown-yes, Cossairt-yes, Langston-absent.
18. There were no new business.
19. Motion by Brown, second by Tedlock to adjourn. Vote: Brown-yes, Tedlock-yes, Hartman-yes, Cossairt-yes, Langston-absent. Time: 8:05 p.m.

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 1:30 p.m. on the 6<sup>th</sup> day of February, 2009, and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2008.

(ATTEST)

\_\_\_\_\_  
President-Board of Education

\_\_\_\_\_  
Deputy Clerk

  
\_\_\_\_\_  
Vice-President

\_\_\_\_\_  
Member

  
\_\_\_\_\_  
Clerk

Date: 03/09/2009

  
\_\_\_\_\_  
Minutes Clerk

Date: 03/09/2009

Seal