

MINUTES

**REGULAR MEETING
COMMERCE BOARD OF EDUCATION
JUNE 8, 2009 – 6:30 p.m.
BOARD OF EDUCATION BUILDING
217 COMMERCE STREET
COMMERCE, OKLAHOMA**

1. President Paula Tedlock called the meeting to order at 6:35 p.m. Board Members present were Tedlock, Steve Hartman, Gene Langston Kenny Smith and Jim Cossairt. Superintendent Jim Haynes was also present.
2. The invocation was given by Hartman.
3. Tedlock thanked the guests for attending the meeting (Attachment #1).
4. There were no Public communications.
5. Consent Agenda:
 - a. Minutes of the May 11, 2009, regular board meeting.
 - b. Minutes of the May 26, 2009, special board meeting.
 - c. Approval of the monthly financial report of activity funds. (Attachment #2).
 - d. Approval of the monthly treasurer's report. (Attachment #3).
 - e. Approval of the list of General Fund encumbrances and warrants for May payroll (\$393,252.29) (Attachment #4).
 - f. Approval of the list of General Fund warrants and claims for June bills. (Attachment #5).
 - g. Approval of the list of General Fund (American Recovery and Reinvestment Act of 2009) encumbrances, claims, and warrants for May/June. (Attachment #6).
 - h. Approval of the list of Co-op Fund encumbrances and warrants for May payroll (\$5,517.01). (Attachment #7).
 - i. Approval of the list of Co-op Fund warrants and claims for June bills. (Attachment #8).
 - j. Approval of list of Building Fund warrants and claims for June bills. (Attachment #9).
 - k. Approval of the list of Child Nutrition encumbrances and warrants for May payroll (\$20,134.41). (Attachment #10).
 - l. Approval of the list of Child Nutrition warrants and claims for June bills. (Attachment #11).
 - m. Approval of the additional list of fund raisers for SY 2009-2010. (Attachment #12).

Motion by Hartman, second by Langston to approve the consent agenda as presented and recommended by Haynes. Vote: Hartman-yes, Langston-yes, Smith-yes, Cossairt-yes, Tedlock-yes.

6. Haynes reported that Commerce received two school busses from Picher. They have been taken to Garners to be checked out. Reported that the maintenance crew went to Picher to check out items in the Commons Area and instructed the principals to check over the items to see if they need anything for their buildings.

Haynes reported there is a possibility of hiring some additional staff to help with the items Commerce receives from Picher.

Haynes reported that the school received a notice from Career Tech that the school received technology grants for Clint Kissee's, TSA Program, and a partial grant for Crystal Bolles', FACS program.

7.
 - a. Haynes reported on Picher-Cardin School System Annexation of Assets/Status of inventory transfers/Status of assessments of inventory/Liquidation of Assets not desired by Commerce or Quapaw Districts/Fair Market Value Assessments/etc.
 - b. Haynes reported on the stimulus money (American Recovery Act of 2009) and the projects that the school will spend the money for, smart boards and items for the speech pathologist.
 - c. Haynes reported on the Lucky 7 Conference Superintendent's Meeting. There was some discussion on the school calendar. The schools will have to declare before the first of September whether or not the school will be counting the school year on days or hours.
 - d. Alexander Elementary Principal Kevin Wade reported on the Summer School with Stacy Moss and Susie Bryant teaching and Jim Fields volunteering his time. There has been 20 students attending every day.
 - e. Middle School Principal Herb Logan reported that there has been a lot of cleaning and hauling items from Picher.
 - f. Athletic Director Rusty Barker reported that the football and baseball concession stands were broken into and pop, water and candy was stolen.
8. A discussion on girls' softball field improvements was held. Gene Langston reported on the meetings of the Girls' Softball Field Improvement Committee. He reported three trees need to be removed and the old concession stand torn down. He also reported on possible concession stand/restrooms design, portable bleachers, and sealing the area.

Motion by Langston, second by Cossairt to remove the three trees that were discussed from the girls' softball field and tear down and completely remove the softball concession stand and have two new sets of aluminum bleachers, one for the home side and one for the visitors side that would be to the discretion of Mr. Haynes and also ask for a commitment to improve the chain link fence on each side of the back stop going to the visitors and home dugouts. Vote: Langston-yes, Cossairt-yes, Hartman-yes, Smith-yes, Tedlock-yes.

9. After discussion, motion by Hartman, second by Smith to approve the changes as recommended by Haynes. Vote: Hartman-yes, Smith-yes, Cossairt-yes, Tedlock-yes, Langston-no.

10. Motion by Langston, second by Hartman to renew property and casualty insurance policy with OSIG, Oklahoma Schools Insurance Group, through Bomford, Couch & Wilson Insurance and to authorize payment of the premium (\$52,145.00). Policy period July 1, 2009 to July 1, 2010, as recommended by Haynes. Vote: Langston-yes, Hartman-yes, Smith-yes, Cossairt-yes, Tedlock-yes.
11. Motion by Hartman, second by Langston to renew Workers' Compensation Insurance Policy with OSAG, Oklahoma School Assurance Group, through Bomford, Couch, & Wilson Insurance Company and to authorize payment of the premium (\$25,449.) Policy period July 1, 2009 through June 30, 2010), as recommended by Haynes. Vote: Hartman-yes, Langston-yes, Smith-yes, Cossairt-yes, Tedlock-yes.
12. Motion by Langston, second by Cossairt to approve Application for Temporary Appropriations for SY 2009-2010 (Attachment #13) as recommended by Haynes (Attachment #13). Vote: Langston-yes, Cossairt-yes, Smith-yes, Hartman-yes, Tedlock-yes.
13. Motion by Langston, second by Hartman to approve agreement with Kellogg & Sovereign Consulting, LLC to provide E-Rate Management Services as recommended by Haynes (Attachment #14). Vote: Langston-yes, Hartman-yes, Smith-yes, Cossairt-yes, Tedlock-yes.
14. Motion by Hartman, second by Cossairt to approve Superintendent Jim Haynes as purchasing agent for Commerce Independent School District, authorized representative for all Federal programs including E-Rate and Child Nutrition, and designated custodian for general fund, building fund, child nutrition fund, bond fund, activity fund, all federal programs including E-Rate, all state programs and all other school programs and activities not listed for the 2009-2010 school year as recommended by Haynes. Vote: Hartman-yes, Cossairt-yes, Langston-yes, Smith-yes, Tedlock-yes.
15. A discussion regarding compliance with Children's Internet Protection Act (CIPA) was held.

Haynes reported we are using SONICWALL for our technology protection measure (Internet filtering software). SONICWALL protects against access by adults and minors to visual depictions that are obscene, child pornography, or – with respect to use of computers with Internet access by minors – harmful to minors. It may be disabled for adults engaged in bona fide research or other lawful purposes. Our district policy includes monitoring the online activities of minors.

Our Internet Safety Policy addresses the following as required by CIPA:

- a. access by minors to inappropriate matter on the Internet and World Wide Web;
- b. the safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communications;
- c. unauthorized access, including so-called "hacking," and other unlawful activities by minors online;
- d. unauthorized disclosure, use, and dissemination of personal information regarding minors; and
- e. measures designed to restrict minors' access to materials harmful to minors.
- f. educating minors about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response.

16. Motion by Langston, second by Smith to approve contract with Northeast Oklahoma Community Action Agency, Inc. (Head Start Program) to provide early childhood education as recommended by Haynes (Attachment #15). Vote: Langston-yes, Smith-yes, Cossairt-yes, Hartman-yes, Tedlock-yes.
17. Motion by Cossairt, second by Langston to approve renewal of contract with Alcohol & Drug Testing, Inc. (ADTI) for DOT alcohol and drug testing of bus drivers, as recommended by Haynes. Vote: Cossairt-yes, Langston-yes, Smith-yes, Hartman-yes, Tedlock-yes.
18. Motion by Langston, second by Smith to approve payment to Picher-Cardin Public Schools, the LEA for the Northern Ottawa County Coop, for special education services for SY 2008-2009 as recommended by Haynes. Vote: Langston-yes, Smith-yes, Hartman-yes, Cossairt-yes, Tedlock-yes.
19. Motion by Cossairt, second by Langston to adopt Corporate Depository Resolutions with Welch State Bank, Miami Branch to open an additional account to be used for online purchases through Paypal as recommended by Haynes (Attachment #16). Vote: Cossairt-yes, Langston-yes, Smith-yes, Hartman-yes, Tedlock-yes.
20. Motion by Cossairt, second by Hartman to approve school board members to attend the 2009 OSSBA/CCOSA Conference and Exposition, held on August 6 28-30, 2009, at the Cox Business Services Convention Center, located in Oklahoma City, Oklahoma as recommended by Haynes. Vote: Cossairt-yes, Hartman-yes, Langston-yes, Smith-yes, Tedlock-yes.
21. Proposes executive session to discuss:
 - a. the assignment of personnel for the 2009-2010 school year. 25 O.S. § 307(B)(1).
 - b. the hiring of a new temporary Migrant Education bi-lingual teacher's assistant so that the Board can return to open session and vote to hire a new temporary Migrant Education bi-lingual teacher's assistant. 25 O.S. § 307(B)(1).
 - c. Employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).
22. Motion by Hartman, second by Cossairt to convene in executive session. Vote: Hartman-yes, Cossairt-yes, Smith-yes, Langston-yes, Tedlock-yes. Time: 9:44 p.m.
23. Motion by Cossairt, second by Langston to acknowledge the board's return to open session. Vote: Cossairt-yes, Langston-yes, Smith-yes, Hartman-yes, Tedlock-yes. Time: 11:07 p.m.
24. Tedlock announced, "Only the items listed on the executive session agenda were discussed and no votes were taken. Those present during executive session were the five Board members, Mr. Haynes, Mr. Buttram, Mr. Wade and Mr. Barker.

25. Motion by Langston, second by Smith to appoint personnel "a-e" as listed for SY 2009-2010 as recommended by Haynes.

- a. Philip Geren-School District Treasurer
- b. Linda Colver-Assistant Treasurer in charge of collecting and depositing local Child Nutrition Funds and Co-Custodian of Activity Funds.
- c. Patricia Price-Encumbrance Clerk and Asst, Minutes Clerk
- d. Darlene Scantlin-Minutes Clerk and Asst. Encumbrance Clerk
- e. Jim Haynes-Co-Custodian of Activity Funds

Vote: Langston-yes, Smith-yes, Hartman-yes, Cossairt-yes, Tedlock-yes.

26. Motion by Langston, second by Hartman to hire Martha Cordova as a new temporary Migrant Education bi-lingual teacher's assistant as recommended by Haynes. Vote: Langston-yes, Hartman-yes, Smith-yes, Cossairt-yes, Tedlock-yes.

27. There was no new business.

28. Motion by Langston, second by Hartman to adjourn. Vote: Langston-yes, Hartman-yes, Smith-yes. Cossairt-yes, Tedlock-yes. Time: 11:10 p.m.

(ATTEST)

Paula D. Tedlock
President-Board of Education

Aime Langston
Deputy Clerk

James M. Cossairt
Vice-President

Kenny Smith
Member

H. Hart
Clerk

Date: 06/29/2009

Darlene Scantlin
Minutes Clerk

Date: 06/29/2009

Seal

