

MINUTES

**REGULAR MEETING
COMMERCE BOARD OF EDUCATION
JUNE 29, 2009
6:30 P.M.
BOARD OF EDUCATION BUILDING
217 COMMERCE STREET
COMMERCE, OKLAHOMA**

1. President Paula Tedlock called the meeting to order at 6:30 p.m. Board Members present were Tedlock, Jim Cossairt, Steve Hartman, Gene Langston, and Kenny Smith. Superintendent Jim Haynes was also present.
2. The invocation was given by Smith.
3. Consent Agenda:
 - a. Minutes of the June 8, 2009, regular board meeting.
 - b. Approval of the list of General Fund encumbrances and warrants for June (\$396,120.18), July (\$316,086.42), and August (\$253,789.36) payrolls. (Attachments #2, #3 and #4)
 - c. Approval of the list of General Fund warrants and claims for June.
 - d. Approval of the list of General Fund (American Recovery and Reinvestment Act of 2009) encumbrances, claims, and warrants for June. (Attachment #5)
 - e. Approval of the list of General Fund encumbrances for pending orders.
 - f. Approval of the list of Co-op Fund encumbrances and warrants for June (\$5,517.01), July (\$5,516.99), and August (\$869.91) payrolls. (Attachment #6)
 - g. Approval of the list of Co-op fund warrants and claims for June bills. (Attachment #7)
 - h. Approval of the list of Child Nutrition encumbrances and warrants for June (\$19,752.22), July (\$19,400.13), and August (\$16,430.36) payrolls. (Attachment #8)
 - i. Approval of the list of Child Nutrition warrants and claims for June bills. (Attachment #9)

Motion by Hartman, second by Langston to approves item "b-i" of the consent agenda as recommended by Haynes. Vote: Hartman-yes, Langston-yes, Cossairt-yes, Smith-yes, Tedlock-yes.

4. Paula thanked the guests for attending. (Attachment #10)
5. There were no public communications.
6. There were no written communications.
7. Administrator's Reports:
 - a. 1. Haynes reported the custodial staff from Commerce, Picher-Cardin and Quapaw cleaned out items from the Picher-Cardin School buildings that neither Quapaw or Commerce School Districts wanted and deposited the items in roll-off dumpsters for disposal and moved filing cabinets that contained Picher-Cardin school records from Picher to the Ottawa County Clerk's Office. Haynes reported that some office items from the superintendent's office still need to be divided between Quapaw and Commerce Schools. Haynes reported science lab tables from Picher-Cardin High School have been moved and placed at Commerce Middle School. Haynes reported that Commerce Public Schools received two school buses, a van with a wheel chair lift, and a Ford Crown Victoria automobile from Picher-Cardin Schools.

- Haynes reported the school received a 21st Century Community Learning Centers Grant in the amount of \$222,000.00 per year for the next 3 years.
2. Haynes reported we have received notification of a stimulus funds grant for our Child Nutrition Program to replace the dish machine at Alexander Elementary School.
 3. Haynes reported on school credit cards and provided a list of school credit cards to the Board.
 - b. Elementary Principal Kevin Wade was on vacation. Maintenance supervisor Bobby Arms reported on obtaining bids for the work on the restrooms at the elementary.
 - c. Middle School Principal Herb Logan reported on the new security camera system at the Middle School and the installation of new cabinets and sink in the teacher's lounge.
 - d. High School Principal Jim Buttram reported on cleaning at the High School and that Empire District Electric will be taking down the lights and poles at the Picher-Cardin Baseball Field and moving them to the Commerce Softball Field.
 - e. Athletic Director Rusty Barker had nothing new to report.
8. Discussion was held on the sign and type of bleachers to purchase for the softball field and the size of the new concession stand to be built with new bathrooms. Board member Jim Cossairt was asked to draw floor plan for the new concession stand.
 9. Motion by Langston, second by Smith to write off Child Nutrition Programs "unpaid charges" for SY 2008-2009 for audit purposes as recommended by Haynes. (Attachment #11). Vote: Langston-yes, Smith-yes, Cossairt-yes, Hartman-yes, Tedlock-yes.
 10. Motion by Hartman, second by Cossairt to approve changes in the Alexander School Student-Parent Handbook for 2009-2010 as recommended by Haynes. Vote: Hartman-yes, Cossairt-yes, Smith-yes, Langston-yes, Tedlock-yes.
 11. Motion by Hartman, second by Langston to approve the request by the Commerce Volunteer Fire Department and the City of Commerce to use the High School Football Field for their annual fireworks show on July 3, 2009 as recommended by Haynes. Vote: Hartman-yes, Langston-yes, Smith-yes, Cossairt-yes, Tedlock-yes.
 12. Motion by Langston, second by Cossairt to have the staff and family start of school get together Thursday, August 6, 2009 from 6:30 to 8:00 p.m. at the Alexander Elementary School multipurpose building as recommended by Haynes. Vote: Langston-yes, Cossairt-yes, Smith-yes, Hartman-yes, Tedlock-yes.
 13. Proposed executive session to discuss:
 - a. interview candidates and discuss the employment of a new teacher/girls' basketball coach so that the board can return to open session to discuss and take possible action on hiring a new teacher/girls' basketball coach. 25 O.S. § 307(B)(1).
 - b. the hiring of an additional assistant football coach so that the Board can return to open session and vote to hire or not hire an additional assistant football coach. 25 O.S. § 307(B)(1).
 - c. Employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).
 14. Motion by Hartman, second by Langston to convene in executive session. Vote: Hartman-yes, Langston-yes, Smith-yes, Cossairt-yes, Tedlock-yes. Time: 7:51 p.m.
 15. Motion by Cossairt, second by Langston to acknowledge the board's return to open session. Vote: Cossairt-yes, Langston-yes, Smith-yes, Hartman-yes, Tedlock-yes. Time 12:02 a.m.

- 16. Tedlock announced, "Only the items listed on the executive session agenda were discussed and no votes were taken. Those present during executive session were the five board members, Superintendent Haynes, Jim Buttram, Rusty Barker, Willie Ng and the three candidates, Jeremy Herd, Bobby Crawford and Jacob Manning."
- 17. There was no action on hiring a new teacher/girls basketball coach.
- 18. Motion by Smith, Second by Langston to hire Jason Hall as an additional football coach. Vote: Smith-yes, Langston-yes, Cossairt-no, Hartman-no, Tedlock-yes.
- 19. There was no new business.
- 20. Motion by Hartman, second by Langston to adjourn. Vote: Hartman-yes, Langston-yes, Smith-yes, Cossairt-yes, Tedlock-yes. Time: 12:05 a.m.

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 4:30 p.m. on the 26th day of June, 2009, and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2008.

(ATTEST)

Paula D. Tedlock
President-Board of Education

Aime Langston
Deputy Clerk

James M. Cossairt
Vice-President

Member

John Hart
Clerk

Date: 07/13/2009

Darlene Scantlin
Minutes Clerk

Date: 7-13-2009

Seal

