

## MINUTES

**REGULAR MEETING  
COMMERCE BOARD OF EDUCATION  
JULY 13, 2009 – 6:30 p.m.  
BOARD OF EDUCATION BUILDING  
217 COMMERCE STREET  
COMMERCE, OKLAHOMA**

1. President Paula Tedlock called the meeting to order at 6:31 p.m. Board Members present were Tedlock, Steve Hartman and Jim Cossairt. Kenny Smith and Gene Langston were absent. Superintendent Jim Haynes was also present.
2. The invocation was given by Hartman.
3. Tedlock thanked the guests for attending the meeting. (Attachment #1)
4. There were no Public communications.
5. Consent Agenda:
  - a. Minutes of the June 29, 2009, regular board meeting.
  - b. Approval of the monthly financial report of activity funds. (Attachment #2)
  - c. Approval of the monthly treasurer's report. (Attachment #3).
  - d. Approval of the list of General Fund claims and warrants for FY 2009 encumbrances. (Attachment #4)
  - e. Approval of the list of General Fund encumbrances for July. (Attachment #5)
  - f. Approval of the list of General Fund claims and warrants for July bills. (Attachment #6)
  - g. Approval of the list of General Fund (American Recovery and Reinvestment Act of 2009) claims and warrants for FY 2009 encumbrances. (Attachment #7)
  - h. Approval of the lists of General Fund (American Recovery and Reinvestment Act of 2009) encumbrances for July. (Attachment #8)
  - i. Approval of the lists of General Fund (American Recovery and Reinvestment Act of 2009) claims and warrants for July bills. (Attachment #9)
  - j. Approval of the list of Co-op Fund claims and warrants for FY 2009 encumbrances. (Attachment #10)
  - k. Approval of the list of Building Fund encumbrances for July. (Attachment #11)
  - l. Approval of the list of Building Fund claims and warrants for July bills. (Attachment #12)
  - m. Approval of the list of Child Nutrition Fund encumbrances for July. (Attachment #13)
  - n. Approval of the list of Child Nutrition Fund claims and warrants for July bills. (Attachment #14)

Motion by Cossairt, second by Hartman to approve consent agenda items "a-n" as recommended by Haynes. Vote: Cossairt-yes, Hartman-yes, Tedlock-yes, Smith-absent, Langston-absent.

6. Superintendent Haynes reported on a letter received from NEO A&M College commending Coach Ng, the football staff, and football players for their behavior while attending the NEO

Football Team Camp.

7. a. i. Superintendent's Haynes reviewed the year end financial report for Picher-Cardin schools.  
ii. Haynes reported on the ARRA Stimulus money.
- b. Elementary Principal Kevin Wade reported on the Open House scheduled for August 11, 2009 from 5:30 to 6:30 p.m. at Alexander Elementary. Wade reported the maintenance staff is starting work on the elementary restrooms. He also reported the new playground equipment should be installed before school starts.
- c. Middle School Principal Herb Logan reviewed the end of instruction testing results.
- d. High School Principal Jim Buttram was absent due to his home recovery from knee replacement surgery.
- e. Athletic Director Rusty Barker was absent due to taking wife to a doctor's appointment in Tulsa.

Tedlock announced the Board was going to skip agenda item #8 and move on to agenda item 9 since Langston was going to be arriving late and they wanted to wait until Langston arrived before discussing or taking action on improvements to the girls' softball field.

9. Motion by Cossairt, second by Hartman to approve resolution authorizing the school district treasurer to invest monies from one fund into another as recommended by Haynes. (Attachment #15). Vote: Cossairt-yes, Hartman-yes, Tedlock-yes, Langston-absent, Smith-absent.
10. Motion by Hartman, second by Cossairt to approve the personnel evaluation team for school year 2009-2010 as recommended by Haynes. Vote: Hartman-yes, Cossairt-yes, Tedlock-yes, Langston-absent, Smith-absent.
  - a. Food Service Support Personnel-Linda Colver
  - b. Maintenance and Custodian Support Personnel-Bobby Arms
  - c. Elementary Teachers and Support Personnel-Kevin Wade and Trevor Brough
  - d. Elementary Assistant Principal-Kevin Wade
  - e. Middle School Teachers and Support Personnel-Herb Logan
  - f. High School Teachers, Alternative Education Director/Teacher, and Support Personnel-Jim Buttram
  - g. Special Education Teachers-Trevor Brough, Kevin Wade, Herb Logan, Jim Buttram, and Andrea Berry
  - h. Principals and Support Personnel-Jim Haynes
11. Motion by Hartman, second by Cossairt to approve Jim Buttram, Civil Rights Coordinator for Title VI, Title IX, Section 504, The age Discrimination Act of 1975, and the Boy Scouts of America Equal Access Act of 2001 for school year 2009-2010 as recommended by Haynes. Vote: Hartman-yes, Cossairt-yes, Tedlock-yes, Langston-absent, Smith-absent. (Attachment #16)
12. Motion by Hartman, second by Cossairt to approve Jim Haynes, Steve Moss and/or Herb Logan as authorized representative(s) for Title I, Title II, Title III, Title IV, Title V, Title VI, Title VII, Carl Perkins, and Johnson-O'Malley funds for school year 2009-2010 as recommended by Haynes. Vote: Hartman-yes, Cossairt-yes, Tedlock-yes, Langston-absent, Smith-absent. (Attachment #17)

13. Motion by Cossairt, second by Hartman to approve Jim Haynes, Steve Moss and/or Herb Logan as authorized representative(s) for Title VIII "Impact Aid" for school year 2009-2010 as recommended by Haynes. Vote: Cossairt-yes, Hartman-yes, Tedlock-yes, Langston-absent, Smith-absent. (Attachment #18)
14. Motion by Hartman, second by Cossairt to approve Jim Haynes and/or Linda Colver as authorized representative(s) for Child Nutrition Programs for school year 2009-2010 as recommended by Haynes. Vote: Hartman-yes, Cossairt-yes, Tedlock-yes, Langston-absent, Smith-absent. (Attachment #19)
15. Motion by Cossairt, second by Hartman to renew membership in Grand Gateway Economic Development Association for Fiscal Year 2010 (July 1, 2009 to June 30, 2010) (\$360.00) as recommended by Haynes. Vote: Cossairt-yes, Hartman-yes, Tedlock-yes, Langston-absent, Smith-absent. (Attachment #20)

Tedlock announced the board was returning to agenda item #8.

8. Haynes reported that Rusty Barker had talked to Gene Farran about pouring the concrete pads for the portable bleachers at the softball field.

Langston arrived at 7:35 p.m.

Langston reported that a bid was received from Wade Sutton for the concession stand/restrooms for the softball field.

A discussion was held about setting a deadline for the completion of construction of the concession stand/restrooms, bleachers, and having Empire District Electric take the lights from Picher and putting them up at the softball field in Commerce.

Motion by Langston, second by Cossairt to accept the bid from Mr. Wade Sutton for a new softball/football concession/men's and ladies bathrooms building and in that motion also that Mr. Haynes can adjust the way he best sees fit for some additions such as overhang, central heat and air and any other changes that arise that might need to be dealt with. Vote: Langston-yes, Cossairt-yes, Hartman-yes, Tedlock-yes, Smith-absent.

Motion by Langston, second by Hartman to accept the bid from Farran Concrete to pour two new slabs of concrete at the Girls' Softball Field Complex that will hold our portable bleachers and the total for that would be \$1600.00 with an addition of \$40.00 if Mr. Haynes finds it necessary to go with wire. Vote: Langston-yes, Hartman-yes, Cossairt-yes, Tedlock-yes, Smith-absent.

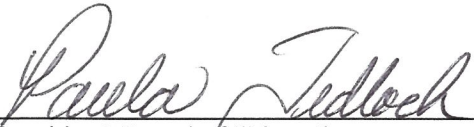
Tedlock announced the board was returning to agenda item #16.


16. Proposed executive session to discuss:
  - a. the tendered resignation of Melody Fitch, 4<sup>th</sup> grade teacher, so that the Board can return to open session and vote to accept or not accept the tendered resignation of Melody Fitch, 4<sup>th</sup> grade teacher. 25 O.S. § (307)(B)(1).
  - b. the employment of a new teacher/girls' basketball coach on a temporary contract so that the board can return to open session to discuss and take possible action on hiring a new teacher/girls' basketball coach on a temporary contract. 25 O.S. § 307(B)(1).
  - c. the employment of two new elementary teachers and two new secondary social studies teachers on temporary contracts so the board can return to open session and vote to hire or not hire two new elementary teachers and two new secondary social studies teachers on temporary contracts. 25 O.S. § 307(B)(1).
  - d. discuss the hiring details of Jason Hall so that the board can return to open session and take possible action on the hiring details of Jason Hall and possible vote to rescind the hiring of Jason Hall as assistant high school football coach. 25 O.S. § 307(B)(1)
  - e. coaching assignments for SY 2009-2010 so that the board can return to open session and vote to reassign or not reassign and/or employ or not employ additional individual coaches for SY 2009-2010. 25 O.S. § 307(B)(1).
  - f. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).
17. Motion by Cossairt, second b Hartman to convene in executive session. Vote: Cossairt-yes, Hartman-yes, Langston-yes, Tedlock-yes, Smith-absent. Time: 8:10 p.m.
18. Motion by Cossairt, second by Langston to acknowledge the board's return to open session. Vote: Cossairt-yes, Langston-yes, Hartman-yes, Tedlock-yes, Smith-absent. Time 9:16 p.m.
19. Tedlock announced, "Only the items listed on the executive session were discussed and no votes were taken. Those present were the four board members, Mr. Haynes, Mr. Logan and Mr. Wade."
20. Motion by Langston, second by Cossairt to accept the tendered resignation of Melody Fitch, 4<sup>th</sup> grade teacher as recommended by Haynes. (Attachment #21). Vote: Langston-yes, Cossairt-yes, Hartman-yes, Tedlock-yes, Smith-absent.
21. Haynes recommended that no action be taken on item #21, the hiring of a new teacher/girls' basketball coach on a temporary contract.
22. Motion by Langston, second by Cossairt to hire Danielle Manning and Mary Still as elementary teachers and Mary Ann Patterson and Chris Neal as new social studies teachers on temporary contracts as recommended by Haynes. Vote: Langston-yes, Cossairt-yes, Hartman-yes, Tedlock-yes, Smith-absent.
23. Motion by Tedlock, second by Langston to not rescind the hiring of Jason Hall as assistant high school football coach. Vote: Tedlock-yes, Langston-yes, Hartman-yes, Cossairt-no, Smith-absent.
24. Motion by Langston, second by Hartman to allow Mr. Haynes to reassign additional coaches for SY 2009-2010 as needed. Vote: Langston-yes, Hartman-yes, Cossairt-yes, Tedlock-yes, Smith-absent.

- 25. There was no New Business.
- 26. Motion by Langston, second by Hartman to adjourn. Langston-yes, Hartman-yes, Cossairt-yes, Tedlock-yes, Smith-absent. Time: 9:21 p.m.

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 12:00 p.m. on the 10<sup>th</sup> day of July, 2009, and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2008.

(ATTEST)

  
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President-Board of Education

  
\_\_\_\_\_  
Deputy Clerk

  
\_\_\_\_\_  
Vice-President

\_\_\_\_\_  
Member

  
\_\_\_\_\_  
Clerk

Date: 08/10/2009

  
\_\_\_\_\_  
Minutes Clerk

Date: 08/10/2009

