

## MINUTES

**REGULAR MEETING  
COMMERCE BOARD OF EDUCATION  
MAY 10, 2010  
6:30 P.M.  
BOARD OF EDUCATION BUILDING  
217 COMMERCE STREET  
COMMERCE, OKLAHOMA**

1. President Jim Cossairt called the meeting to order at 6:35 p.m. Board members present were Cossairt, Steve Hartman, Gene Langston, Kenny Smith, and Kevin Reading. Superintendent Jim Haynes was also present.
2. The invocation was given by Hartman.
3. The Board recognized Commerce Public Schools' teacher of the year, Michele Kipp.
4. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the April 12, 2010, regular board meeting.
- b. Approval of the monthly financial report of activity funds. (Attachment # 1)
- c. Approval of the monthly treasurer's report. (Attachment #2)
- d. Approval of the list of General Fund encumbrances and warrants for April payroll (\$446,111.94). Attachment #3)
- e. Approval of the list of General Fund encumbrances for April-May. (Attachment #4)
- f. Approval of the list of General Fund claims and warrants for April-May bills. (Attachment #5)
- g. Approval of the lists of General Fund (American Recovery and Reinvestment Act of 2009) encumbrances for April-May. (Attachment #6)
- h. Approval of the lists of General Fund (American Recovery and Reinvestment Act of 2009) claims and warrants for April-May bills. (Attachment #6)
- i. Approval of the list of Cooperative Fund encumbrances and warrants for April payroll (\$1,373.41). (Attachment #7)
- j. Approval of the list of Cooperative Fund encumbrances for April-May. (None)
- k. Approval of the list of Cooperative Fund warrants and claims for April-May bills. (None)
- l. Approval of the list of Building Fund encumbrances for April-May. (None)
- m. Approval of the list of Building Fund claims and warrants for April-May bills. (Attachment #8))
- n. Approval of the list of Child Nutrition Fund encumbrances and warrants for April payroll (\$20,320.31). (Attachment #9)
- o. Approval of the list of Child Nutrition Fund encumbrances for April-May. (Attachment #10)
- p. Approval of the list of Child Nutrition Fund claims and warrants for April-May bills. (Attachment #11)
- q. Approval of the additional list of substitute teachers for SY 2009-2010. (None)
- r. Approval of the additional list of fundraisers for SY 2009-2010. (None)
- s. Approval of the additional list of fundraisers for SY 2010-2011. (None)

Motion by Hartman, second by Langston, to approve consent agenda items "a-l" and "m-p" as recommended by Haynes. Vote: Hartman-yes, Langston-yes, Cossairt-yes, Smith-yes, Reading-yes.

5. Cossairt thanked the guests for attending the board meeting. (Attachment #12)
6. Motion by Langston, second by Smith to approve giving a stipend of \$150.00 to the district's teacher of the year, Michele Kipp, Alexander Elementary School, and a stipend of \$75.00 to the other two buildings' teachers of the year, Shellie Rhodes, Commerce High School, and James Pickens, Commerce Middle School.
7. Brain Waybright addressed the Board concerning the erection of the Mickey Mantle statue. He reported the statue is scheduled to be set May 20<sup>th</sup> and the unveiling ceremony is scheduled for June 5 at 6:07 p.m. Waybright also presented the agenda for the upcoming special meeting of the Board of Trustees, Mickey Mantle Memorial Trust, at the Commerce City Hall, 300 Commerce Street, Commerce Oklahoma, on May 12, 2010 at 4 pm.
8. Haynes presented a thank you note to the Board from Suzy Bryant, Martha Cordova, Irma Marquez, and Lisa Dunn thanking Haynes and the Commerce Board of Education for allowing Cinco de Mayo performers the privilege of performing for our schools and others. They also, were thankful for the use of the Alexander gym for the Community celebration. (Attachment #13)
9. Administrator's Reports:
  - a. Superintendent's Report
    - i. Haynes reported that there are agenda items for later in the meeting to address disposing of the former Picher-Cardin School District property.
    - ii. Haynes reported the stimulus money (American Recovery and Reinvestment Act of 2009) report was presented as part of the consent agenda.
  - b. Superintendent Haynes report that the second of three City of Commerce long range planning meeting is scheduled for tomorrow, Tuesday, May 11 at the Southeast Baptist Church beginning at 6:00 p.m. with a meal preceding the meeting at 5:30 p.m.
  - c. Elementary Principal Kevin Wade report on the calendar of upcoming school events.
  - d. Middle School Principal Herb Logan presented the May CMS Newsletter to the Board and reported on upcoming events and invited the Board Members to the 8<sup>th</sup> Grade Promotion on Friday, May 21<sup>st</sup>.
  - e. High School Principal Jim Buttram reported on upcoming events and informed the Board that the Baccalaureate is scheduled for 6:00 p.m. on May 23<sup>rd</sup> and the graduation is scheduled for 7:00 p.m. on the 23<sup>rd</sup>. Mr. Buttram introduced Kody Varnell. Kody brought a guitar that had been built by the students in band. He thanked the board for allowing them to build instruments.
  - f. Athletic Directors Report
    - i. Baseball Program Report-Haynes presented an expenditure and revenue report.
    - ii. Soccer Program Report-Haynes presented an expenditure and revenue report.
    - iii. Softball Program Report-Haynes reported that Rick Shurtz from REC said he would be here next Monday to take the lights off the poles at Picher.
    - iv. Football Program Report-None

Athletic Director Rusty Barker presented a schedule of upcoming athletic events, the 2010 Lady Tiger Softball Schedule, and a copy of the 2010 Football Schedule to the Board.
10. Motion by Reading, second by Hartman, to approve the Capital Improvement Plan as presented by Haynes. Vote: Reading-yes, Hartman-yes, Cossairt-yes, Langston-yes, Smith-yes.
11. A hearing was held to take public input on the Comprehensive Local Education Plan. There were no comments.
12. Motion by Reading, second by Cossairt, to approve the annual update of the Comprehensive Local Education Plan as recommended by Haynes. Vote: Reading-yes, Cossairt-yes, Hartman-yes, Langston-yes, Smith-yes.

13. Motion by Hartman, second by Langston, to accept REAP grant from Grand Gateway Economic Development Association in the amount of \$27,900.00 to help fund the replacement of HVAC units at Alexander Elementary School as recommended by Haynes. Vote: Hartman-yes, Langston-yes, Cossairt-yes, Smith-yes, Reading-yes.
14. High School Principal Buttram and High School Counselor, Cary Ng, presented information regarding weighting honors classes, how to transcript concurrent enrollment classes, and changes to the student handbook. The items were discussed. Proposals are to be presented to the Board next month for approval.
15. Motion by Langston, second by Reading, to renew contract with Municipal Accounting Systems for financial accounting software for the 2010-2011 school year as recommended by Haynes. Vote: Langston-yes, Reading-yes, Cossairt-yes, Hartman-yes, Smith-yes.
16. Motion by Langston, second by Smith, to approve request by Clint Reading and Nick Cook to host a benefit "Pink Ribbon" benefit softball tournament at the high school softball field on May 29<sup>th</sup> to benefit Kristy Moudy.
17. Motion by Langston, second by Hartman, to approve Oklahoma Race to the Top Grant Application Participating LEA revised Exhibit I as recommended by Haynes. Vote: Langston-yes, Hartman-yes, Cossairt-yes, Smith-yes, Reading-yes.
18. A discussion was held regarding Drivers' Education.
19. A discussion was held on Field Trips and Excursions Policy.
20. Motion by Hartman, second by Langston, to renew subscription to the OSSBA Policy Services for the 2010-2011 school year as recommended by Haynes. Vote: Hartman-yes, Langston-yes, Cossairt-yes, Smith-yes, Reading-yes.
21. Motion by Langston, second by Reading, to approve Policy and Procedures for Sale of School District Surplus Property as recommended by Haynes. (Attachment #14) Vote: Langston-yes, Reading-yes, Cossairt-yes, Hartman-yes, Smith-yes.
22. Motion by Langston, second by Reading, to adopt a Resolution declaring the former Picher-Cardin School District real estate to be surplus to the needs of the District and authorizing the Superintendent to offer the real estate for public sale as recommended by Haynes. (Attachment #15) Vote: Langston-yes, Reading-yes, Cossairt-yes, Hartman-yes, Smith-yes.
23. Proposed executive session to discuss:
  - a. the reemployment status of all teachers listed on "Schedule A" so the board can return to open session and vote to reemploy, or table the reemployment of, teachers, or set a hearing for teachers not recommended for reemployment by the Superintendent. 25 O.S. § 307 (B)(1).
  - b. the reemployment status of all temporary teachers listed on "Schedule B" so the board can return to open session and vote to reemploy on temporary contracts those temporary teachers recommended by the Superintendent for reemployment on temporary contracts. 25 O.S. § 307 (B)(1).
  - c. the tendered resignation of Monty Schnautz, high school maintenance supervisor, so the board can return to open session and vote to accept or not accept the tendered resignation of Monty Schnautz, high school maintenance supervisor. 25 O.S. § 307(B)(1).
  - d. the reemployment of all support personnel listed on "Schedule C" so that the Board can return to open session and vote to give reasonable assurance of reemployment or to table reemployment of support personnel not recommended for reemployment by the Superintendent. 25 O.S. § 307(B)(1). 25 O.S. § 307(B)(1).
  - e. the employment of two new teacher's assistants for the 21<sup>st</sup> Century Community Learning Centers Project

Comet II summer school program so that the Board can return to open session and vote to hire or not hire two new teacher's assistants for the 21<sup>st</sup> Century Community Learning Centers Project Comet II summer school program. 25 O.S. § 307(B)(1)).

- f. coaching assignments for SY 2010-2011 so that the Board can return to open session and vote to employ or not employ additional individual coaches for the 2010-2011 school year. 25 O.S. § 307(B)(1).
- g. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).

- 24. Motion by Reading, second by Langston, to convene in executive session. Vote: Reading-yes, Langston-yes, Cossairt-yes, Hartman-yes, Smith-yes. Time: 8:39 p.m.
- 25. Motion by Reading, second by Langston, to acknowledge the board's return to open session. Vote: Reading-yes, Langston-yes, Cossairt-yes, Hartman-yes, Smith-yes. Time: 10:35 p.m.
- 26. Cossairt announced, "Only the items listed on the executive session agenda were discussed and no votes were taken. Those present in executive session were the five Board Members, Mr. Haynes, Mr. Wade, and Mr. Brough."
- 27. Presentation of Superintendent's recommendation concerning the reemployment of all teachers listed on "Schedule A." (Attachment #16)
- 28. Motion by Langston, second by Reading, to reemploy or table the reemployment of those teachers recommended by Superintendent for reemployment or tabling. Vote: Langston-yes, Reading-yes, Cossairt-yes, Hartman-yes, Smith-yes.
- 29. Vote to direct Superintendent to deliver all appropriate notices, as required by law, to those teachers recommended for nonreemployment, if any was not applicable.
- 30. Presentation of Superintendent's recommendation concerning the reemployment of all temporary teachers listed on "Schedule B." (Attachment #16)
- 31. Motion by Hartman, second by Smith, to reemploy on temporary contracts those temporary teachers recommended by the Superintendent for reemployment on temporary contracts. Vote: Hartman-yes, Smith-yes, Cossairt-yes, Langston-yes, Reading-yes.
- 32. Motion by Hartman, second by Smith, to accept the tendered resignation of Monty Schnautz, high school maintenance supervisor as recommended by Haynes. (Attachment #17) Vote: Hartman-yes, Smith-yes, Cossairt-yes, Langston-yes, Reading-yes.
- 33. Presentation of Superintendent's recommendation concerning the reemployment of all support personnel listed on "Schedule C." (Attachment #18)
- 34. Motion by Hartman, second by Reading, to give reasonable assurance of reemployment or to table reemployment of support personnel not recommended for reemployment by the Superintendent. Vote: Hartman-yes, Reading-yes, Cossairt-yes, Langston-yes, Smith-yes.
- 35. Vote to direct Superintendent to deliver all appropriate notices, as required by law, to those teachers recommended for nonreemployment, if any was not applicable.
- 36. Motion by Langston, second by Smith, to hire Kylie (Williams) Morgan and Sarah Fanning as new teacher's assistants for the 21<sup>st</sup> Century Community Learning Centers Project Comet II summer school program as recommended by Haynes. Vote: Langston-yes, Smith-yes, Cossairt-yes, Hartman-yes, Reading-yes.

37. Motion by Reading, second by Langston, to employ Rusty Barker-Athletic Director, Jake Sharp-Assistant High School Softball Coach, Brad King-Assistant High School Girls Basketball Coach, Chris Neal-High School Girls Soccer Coach, Chris Neal-High School Boys Soccer Coach, James Pickens-Middle School Softball Coach, Chris Neal-7-8 Assistant Middle School Girls Coach, and Chris Neal-6 Head Middle School Girls Basketball Coach for SY 2010-2011 as recommended by Haynes. (Attachment #19) Vote: Reading-yes, Langston-yes, Cossairt-yes, Hartman-yes, Smith Yes.

Motion by Smith, second by Reading, to employ Chris Cawyer as an assistant high school football coach for SY 2010-2011 as recommended by Haynes. (Attachment #19) Vote: Smith-yes, Reading-yes, Langston-yes, Cossairt-no, Hartman-no. Motion carried 3-2.

38. There was no new business.

39. Motion by Langston, second by Smith, to adjourn. Vote: Langston-yes, Smith-yes, Cossairt-yes, Hartman-yes, Reading-yes. Time: 10:23 p.m.

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 3:00 p.m. on the 7<sup>th</sup> day of May, 2010, and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2009.

(ATTEST)

James M. Cossairt  
President-Board of Education

Kenneth Smith  
Deputy Clerk

John Hart  
Vice-President

Kevin Radtke  
Member

Anne Langston  
Clerk

Date: 6-14-10

Trish Price  
Minutes Clerk

Date: 6-14-10

